

**Minutes of the Parish Council Meeting held on Tuesday 14 October 2014 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas (Chairperson) B Hallam, R Settle, A Belgove and the Clerk.

**Members of the Public Present:** County Councillor H Roberts (Part Meeting) Rugby Borough Councillor R Hazelton (Part Meeting) Mr B Williams & Mr R Williams

1. **Apologies:** None received

2. **Declaration of Interests** - None

3. **Questions from the Public**

3.1 Mr R Williams raised his Planning Application R141143 - proposal to demolish three existing farm buildings and erect a new livestock barn with linked workshop building at Gate Farm, London Road. The Chairperson informed Mr Williams that the Councillors had been circulated with the plans prior to the meeting and no objections from the Parish Council will be made.

4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the meeting on 9 September 2014 were approved as a true record and signed by the Chairperson and Clerk.

5. **5.1 County Councillor H Roberts**

5.1.1. **Fire & Rescue Service** — CC H Roberts reported that the target for the Fire & Rescue Service response times has been reduced from 20 to 10 minutes for the rural areas.

5.1.2. **Locality Officer WCC** — CC H Roberts said that Mr Greg Lawrence had been appointed as Locality Officer for WCC to replace Mr P Manhood. He could be reached on Mr P Manhood's old Mobile Number.

CC H Roberts requested that he be copied with any E-mails to the WCC Highways Department

5.1.3. **1.5 Tonne Limit — Willoughby** — CC H Roberts continues to pursue the legal introduction of the 7.5 tonne limit through Willoughby and up Longdown Lane.

**5.2 Rugby Borough Councillor R Hazelton**

5.2.1. **Mile Stones** — RBC R Hazelton stated that there had been no progress on the location of the missing Mile Stones.

5.2.2. **Boundary Stones** — Councillor B Hallam and the Clerk agreed to again walk the Village boundary and record the number of Boundary Stones still in existence, their location and the possibility of uplift for renovation.

5.2.3. **Mobile Phones/Broadband** - No progress as yet despite the help of J Wright M.P. corresponding with the Department of Culture, Media & Sport

5.3 1. **Fox Covert** — Councillor M Thomas to correspond with CC H Roberts regarding the Council's request for action on repairing the breaking up of the corner opposite Fox Covert.

5.3.2. **Gate Farm Flooding** — Mr B Williams asked to forward photographic evidence to CC H Roberts regarding the flooding at the front of Gate Farm.

County Councillor H Roberts and Rugby Borough Councillor R Hazelton left the meeting.

## 6. Matters Arising from the Minutes

6.1 Dunchnreh Division Locality Plan - Clerk confirmed that Rugby Borough Council had been made aware of the allotment site and extension to the Playing Field not detailed on the Plans.

6.2 Village Pond - A working party is still required to clean up the areas around the Village Pond.

6.3 Playing Field - Modem Plant had carried out a survey to establish the work required on the Playing Field extension to bring it up to an acceptable standard with suitable drainage. Chairperson to contact Modem Plant for an estimate for suggested work.

6.4 Playing Field Deeds - No progress from Lloyds Bank as yet - Clerk to follow up.

6.5 Public Rights of Way - Council has confirmed that it is the responsibility of WCC to ensure that any Public Rights of Way are in a condition to be used it is also the responsibility of land owners to ensure that land up to any Public Rights of Way and the entrances to the footpaths are kept clear and in good condition.

6.6. Tree Preservation Order - Mr D Gower of Rugby Borough Council is to confirm with Mr Steam that the two Walnuts and an Ash Tree on his land can have TPO orders placed on them. Mr Gower has also been requested to look at the trees on Brickhill Lane on the Dunchurch side.

6.7. WiFi in Village Hall - The Parish Council understands that the main user of the WiFi facility in the Village Hall is the Willoughby Society.

6.8 Mrs Board - The Council believe that a suitable bench in memory of Mr N Board (to be provided by Mrs Board) should be a Hardwood type bench and would need to be approved by the Parish Council prior to suiting. Clerk asked to correspond with Mrs Board to offer advice on possible suppliers.

## 7. Planning

7.1 R14/1436 Gate Farm - see minute 3.1

7.2 R1411569 Cottage Farm - Planning permission granted for the retention of the stable building and hay-store building. The Parish Council had raised no objections but they have however requested the Planning Officer to look into an additional building at the side of this development.

73 R14/1423 The Lodge - Planning permission granted for the erection of replacement dwelling, substitution of house type approved. R13/2126 to include a single story side extension Parish Council had raised no objections.

## 8. CORRESPONDENCE

8.1. Village Pond - Quotations are to be obtained for the pollarding of the Willow Trees around the Village Pond.

8.2 Shrubbery Footpath - Clerk to ascertain if the Quotations for the cutting back of the Shrubs at the entrance to this footpath at the Lower Street end obtained in 2013 are still viable.

8.3 Conservation Issues - Clerk to check with Mr T Thomas prior to his leaving the Village on the provision and planting of a tree outside the Amenity Garden on the

grass verge.

8.4 **Neighbourhood Watch** - The Annual Meeting of the Neighbourhood Watch will be on 30 October 2014 at 7.00 pm in the Village Hall\_

9. 9.1 **Parish Plan** - The Parish Plan needs to be considered for updating where necessary.

9.1 **Village Design Statement** - Completed forms still being collected.

## 10. **FINANCIAL**

10.1 on the proposition of Councillor Belgrove seconded by Councillor R. Settle the following payments were approved:-

Grant Thornton-Audit	£120.00
EON-Electricity Supply	£131.70
Clerks- 1/2 yr typing	
1/2 yr use of facilities	
1/2 yr Expenses	
1/2 yr Salary	£1062.12
EON-Electricity Maintenance	£ 135.98
Play Safety Limited	£ 92.40
S Hartwell –Mowing	£ 396.00

## 11 **OTHER MATTERS**

11.1 **ROSPA - Playing Field Expenditure** - Quotations are to be requested for the Safety matters brought to the Council's attention by the ROSPA Inspection and also the treating of the Playing Field Shelter woodwork

11.2 **Neighbourhood Planning** – Councillors Thomas and Settle are to attend a meeting at WCAVAs Learning Hub on Central Park at 5.30 pm on 13 November and report back at the November meeting.

11.3 **Over 60's Christmas Lunch** - The Christmas Lunch for the Over 60's has been arranged for 29 November at The Rose Inn. The Willoughby Charity is to be approached to see if they will make their usual generous donation towards this event. Villagers to be circulated as to attendance prior to the event.

11.4 **Parish Website** - Proposed by Councillor A Belerove seconded by Councillor R Settle that the Parish Council consider having its own Website, Councillor Settle to obtain quotations for next meeting.

11.5 **Rural Housing** The outstanding Rural Housing Survey results are expected to be available at the next meeting\_

11.6 **Hayward's Lodge** - The Council has established that the footpath, although in need of clearing, is not a Public Footpath.

11.7 Mr B Williams to be added to the list of Approved Contractors.

12\_ **Date of the Next Meeting** Tuesday 11 November 2014 at 7.30 pm in the Village Hall.

**Parish Clerk.....Chairperson .....**

**Date.....**

## **PARISH OF WILLOUGHBY**

Thereby give notice of a Parish Council Meeting to be held in the Village Hall on Tuesday 11 November 2014 at 7,30 pm.

Clerk  
Willoughby Parish Council

### **AGENDA**

1. Apologies
2. Declaration of interests Personal or Prejudicial
3. Questions from the Public
4. To approve and sign minutes of meeting held on 14 October 2014
5. Matters Arising from Minutes
6. Planning Applications as received
7. Correspondence as received
8. 8.1 Village Pond Update
- 8.2 Playing Field Update
- 8.3 Conservation Issues
- 8.4 Highways Issues
- 8.5 Neighbourhood Watch
9. Quality Council/Parish Plan/Village Design Statement/Emergency Plan
10. Financial Report
11. Urgent Business

12. Date of Next Meeting

Financial Report

11 Urgent Business

12. Date of Next Meeting