

Minutes of the Parish Council Meeting held on Tuesday 9 September 2014 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, R Settle, T Thomas, A Belgrove and the Clerk

Members of the Public Present: County Councillor H Roberts (Part Meeting)
Rugby Borough Councillor R Hazelton (Part Meeting)

1. **Apologies:** None received
2. **Declaration of Interests** – None
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Hallam seconded by Councillor Settle the minutes of the meeting on 8 July 2014 were approved as a true record and signed by the Chairperson and Clerk.
5. **5.1 Rugby Borough Councillor R Hazelton**
 - 5.1.1. **Dog Warden Volunteer** – no response to request for local volunteer to assist Dog Warden.
 - 5.1.2. **Marton War Memorial** – has now been cleaned up by volunteers to a high standard, however, Willoughby does not have a War Memorial.
 - 5.1.3. **Agricultural Vehicles** – Police are advising extra care around the rural lanes due to the movement of large agricultural vehicles one of which was involved in a serious accident in Grandborough Parish recently.

Rugby Borough Councillor R Hazelton left the meeting.

5.2. County Council H Roberts

5.2.1 **Highways** – The representative from the Highways Department will not as promised be attending the Dunchurch Divisional Panel Meeting at Willoughby tomorrow evening 10 September, they have, however, promised to attend a future meeting.

The meeting tomorrow will provide an opportunity for local Parish Councils and Councillors to detail concerns on forms, which will be provided, and collected at the end of the Forum meeting. Councillor M Thomas will raise once again the outstanding issues detailed by Willoughby Parish Council over the previous months and where action had been promised, they are:-

- 5.2.1.1. Road defects in Moor Lane near Willoughby House and the Fox Covert.
- 5.2.1.2. The clearing out of the brook in Moor Lane
- 5.2.1.3. Attending to highway defects in Main Street and Lower Street with hot asphalt.
- 5.2.1.4. Patching of the Triangle outside The Willows around the Village Sign and putting this down for resurfacing.
- 5.2.1.5. Replacement of the 30 mph sign knocked down in Main Street.

- 5.2.1.6. Re-instating the footpath in Moor Lane which had become overgrown.
- 5.2.1.7. The sign at the junction of Longdown Lane and the A45 which has been damaged.
- 5.2.1.8. The Weight restriction signs for Longdown Lane to enable Police enforcement

5.2.2. **Boundary Changes** – CC H Roberts informed the meeting that Ryton-on-Dunsmore Parish has been included in the Dunchurch Division.

5.2.3. **Mobile Phones** – CC H Roberts stated that the provision of improved Mobile and Broadband Supply to Willoughby, Sawbridge and Flecknoe was ongoing but no further progress has been made.

Councillor M Thomas informed the meeting that after correspondence with J Wright MP regarding this issue, J Wright was to raise the matter with the Department of Culture, Media and Sport.

County Councillor H Roberts left the meeting.

6. **Planning**

6.1 R14/1423 **The Lodge Moor Lane** – Planning permission has been granted for the erection of replacement dwelling to include a single storey side extension. No objections were made by the Parish Council

6.2 R14/1569 **Cottage Farm Woolscott Road** – a planning application has been made for the retention of a stable building and a hay store building Application to be circulated to Councillors for consideration.

7. **CORRESPONDENCE**

7.1. **Dunchurch Division Locality Plan** – Parish Council to make RBC aware of the Allotment site, the extension to the Playing Field and the Amenity Garden which are not detailed on the Plans.

8. 8.1. **Village Pond** – Councillors have highlighted the need to clean up the areas around the edges of the Pond – it is hoped a working party can be arranged.

8.2 **Playing Field**

8.2.1. The Surveyor from Modern Plant has been met on site to advise on the work required to bring the extension up to an acceptable standard with suitable drainage etc. The advice and recommendations will be used to obtain Quotations for the work and enable grants to be applied for.

8.2.2. **Deeds** – Feed back from Lloyds Bank awaited.

8.3 **Conservation Issues – Shrubbery Footpath** – Once again a vote of thanks to Councillor M Thomas for strimming back the edges of the footpath. Quotations received last year for the removal of the Damson Tree are to be updated for consideration.

8.3.2. **Moor Lane Brook** – Chairperson Councillor M Thomas to write to Mr & Mrs Cox to thank them for the considerable efforts made in clearing the edges of the Brook in Moor Lane.

8.3.3. **Public Footpaths** – The Parish Council is to seek advice on the responsibility for keeping open the footpaths, stiles and gates etc around the Village as in some cases the footpaths are inaccessible and blocked.

8.4 **Tree Preservation Orders** – Mr Stearn has agreed to the Parish Council

requesting that TPO's be placed on two Walnuts and an Ash tree on his land.
Councillor M Thomas to approach Mr D Gower of RBC regarding this.

8.5. **Neighbourhood Watch** – The Annual Meeting of the Neighbourhood Watch will be on 30 October 2014 at 7.00 pm in the Village Hall.

9. 9.1 **Parish Plan** – The Parish Plan is due for update (if required) and a review will be carried out in the near future.

9.2 **Village Design Statement** – The survey forms have been distributed and to date 85 returns have been received out of 195 sent out. Whilst this is considered to be an acceptable percentage returned, Councillors are to follow up forms with a view to improving the number returned.

9.3. **Emergency Plan** – ongoing

10. **FINANCIAL**

10.1 The External Auditors have approved the Accounts of the Parish Council and their report and other financial documents will be available for viewing weeks commencing 22nd and 29th September – Monday to Friday 6 – 8 pm at the Clerk's home.

10.2 On the proposition of Councillor T Thomas seconded by Councillor R. Settle the following payments were approved:-

Brethertons – Fees	£458.00
S Hartwell – Mowing	£438.00
J R Press – Printing	£133.20
Red Cross – First Aid	£180.00
Glasdon – Salt Bin	£ 97.60
WPCC – Church Illuminations	£150.00
S Hartwell – Mowing	£396.00

11. **OTHER MATTERS**

11.1 **Wi-Fi in Village Hall** – Parish Council is to request a breakdown on the use of the Wi-Fi usage at the Village Hall.

11.2 **Mrs Board** – Parish Council readily agreed to the request from Mrs J Board to the siting of a seat in memory of Mr N Board opposite to her home in Main Street.

11.2 **Councillor T Thomas** – Councillor T Thomas informed the meeting that he would be leaving the Village shortly to move to Staffordshire and as such he wished to resign his position of Councillor with Willoughby Parish Council

The Chairperson thanked Councillor Thomas for his invaluable work over many years for Willoughby Parish Council and his input and work would be sorely missed, however, the Parish Council would like to wish him and his wife all the best for the future.

Date of the Next Meeting Tuesday 14 October at 7.30 pm in the Village Hall.

Parish Clerk..... **Chairperson**.....

Date