

Minutes of the Parish Council Meeting held on Tuesday 10 June 2014 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, R Settle, A Belgrove, T Thomas and the Clerk

Members of the Public Present: County Councillor H Roberts and Rugby Borough Councillor R Hazelton

1. **Apologies:** None received
2. **Declaration of Interests** – None
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Settle seconded by Councillor T Thomas the minutes of the meeting on 13 May 2014 were approved as a true record and signed by the Chairperson and Clerk.
5. **5.1 Rugby Borough Councillor R Hazelton**
 - 5.1.1 **Vote Registration** – Councillor R Hazelton advised that a new format regarding the registration of voters for forthcoming elections could be implemented from 4 July.
 - 5.1.2 **Planning Application R/14/0413** – R Hazelton advised that the planning application for the erection of a 1.8m Boundary Fence at 1 White Barn Close had been withdrawn.
- 5.2 **County Councillor H Roberts**
 - 5.2.1. **Fire Service** – H Roberts advised that changes are to be made to the operation of the Fire Service to improve response times to rural areas. Some Fire Engines will be moved out into the Rural Areas to reduce the travel time to incidents such as road accidents.
 - 5.2.2 **Highways Department** – H Roberts advised that Mr P Manhood had left Warwickshire County Council Highways but as yet no replacement had been appointed. Councillor M Thomas to provide H Roberts with an itemised list of jobs which were still outstanding, but had been agreed with Mr Manhood prior to his leaving.
 - 5.2.3. **Broadband** – H Roberts advised that as yet no progress had been made on improving the Broadband service to Willoughby.
 - 5.2.4. **Longdown Lane** – H Roberts advised that the weight restriction signs for Longdown Lane are on order and when received will be installed. The Police will then be expected to enforce the restriction.
 - 5.2.5 **Bus Service** – Clerk to provide details of the Stagecoach No:12 Bus Service to see if it could be re-routed back through Willoughby.

County Councillor H Roberts and Rugby Borough Councillor R Hazelton left the meeting.

6. **Planning**
 - 6.1 **Erection of 1.8m Boundary Fence at 1 White Barn Close**
R/14/0413 – see minute 5.1.2.
 - 6.2 R12/0960 – Land at Onley Fields Prison Farm and Onley Park Entrance Road – Planning permission granted for demolition of barn and partial demolition of second barn for construction of Marina 550 non residential berths, Marina services and amenities buildings and boat repair facility.
 - 6.3 R14/0608 – Home Farm Willoughby – Planning application for conversion of barns to create two dwelling houses including the demolition of modern agricultural buildings. The Parish Council has raised no objections.

7. **CORRESPONDENCE**
 - 7.1 **RBC Local Plan – Development Strategy Consultation**
 - 7.2 **RBC Strategic Land** availability assessment “call for sites” Housing & Gypsy and Traveller

8. **Tree Preservation Orders** – Mr D Gower of RBC to be invited to “walk” the Village with Councillors to ascertain what trees should have a TPO placed on them.
 - 8.2 **Village Pond** – Alternative signs making motorists aware of ducks and ducklings are in place.
 - 8.3 **Playing Field** – Although the Deed of Transfer for the Land adjacent to the Playing Field is complete it has not as yet been received. Solicitor advised that no action be taken on land until Deed of Transfer is received.
Councillor M Thomas to inform Mr I Wain of completion and invite him to carry on using the land as at present until the Parish Council commence work on the land so as to include its boundaries within the Playing Field area.
Clerk to confirm from the records the ownership of the Playing Field and locate if possible the Title Deeds.
 - 8.4 **Conservation Issues**
 - 8.4.1. **Haywards Lodge** – Volunteers will be requested via the Willoughby Monthly to clear up the overgrown vegetation and hedges in Haywards Lodge.
 - 8.4.2. **Land Outside Amenity Garden** – Tree planting awaiting dormant season.
 - 8.4.3. **Trees Brickhill Lane** – Pruning back of trees awaiting end of Harvest.

9. **Highway Issues**
 - 9.4.1. **Outstanding Items** – see minute 5.2.2.
 - 9.4.2. **Fox Covert** – Council to chase Warwickshire County Council regarding the repairs to the bridge edges on Fox Covert.
 - 9.4.3. **Parking – Main Street** – Councillor R Settle to raise with PCSO H Steadman the double parking at the top end of Main Street near to the A45 junction. The parking at present would not allow emergency vehicles to pass without difficulty.
 - 9.5 **Allotments**
 - 9.5.1. **Water Supply** – due to be installed on 12 June 2014 by Severn Trent.
 - 9.5.2 **Shed**
 - 9.5.2.1. **Base Preparation** – A prompt Parish Council meeting took place on Friday 30 May at the allotment site to discuss the quotations received from Allan Board Builder and T J Thomas Landscapes Ltd for the laying of a concrete base for the allotment shed. Councillors attending were Councillors

Hallam, M Thomas, Belgrove and Settle. On the proposition of Councillor R Settle seconded by Councillor A Belgrove the quotation of £720 was accepted from Allan Board Builder.

9.5.2.2. **Shed** – Councillors agreed to meet at the allotment site on Sunday 15 June to transport the shed (kindly donated by Councillor T Thomas) to the allotment site.

The Parish Council now believes that all commitments to the allotment site have been completed.

9.6 **Neighbourhood Watch** – Councillor Settle informed the meeting that she was arranging a date with PCSO H Steadman for the Annual Meeting of the Neighbourhood Watch. Date to be advised when known.

A cycle had been stolen from Lower Street and two Milk Churns from Main Street in the last month.

9.7 **Parish Village Design Statement** – The completed Village Design Statement with accompanying cover letter was approved at the meeting and would be circulated to all villagers (or if desirable completed on line). The Questionnaire to be A4 size in Black/White and on the proposition of Councillor A Belgrove seconded by Councillor T Thomas a quotation of £111 for the printing was accepted.

9.8 **Housing Needs Survey** – The Housing Needs Survey report would be available to Councillors at the next Parish Council meeting.

9.9 **Salt Bin** – The replacement Salt Bin for Lower Street will be purchased in September.

10. **FINANCIAL**

10.1 On the proposition of Councillor T Thomas seconded by Councillor A Belgrove the Annual Return Report for the External Auditors was approved and signed by the Chairperson and Clerk.

10.2 On the proposition of Councillor Settle seconded by Councillor Belgrove the following payments were approved:

E.ON - Street Lighting Maintenance	£131.70
S Hartwell - Mowing	£198.00
M Thomas – Pipework	£ 8.55
J R Press – Parish Brochure	£520.00
T J Thomas – Triangle Maintenance	£126.00
Edwards – Stand pipe	£249.30
E.ON – Street Lighting	£133.02
WALC – Subscriptions	£118.00
S Hartwell – Mowing	£396.00
B Hallam – Pipe Connections	£ 41.83
S Hartwell – Mowing	£396.00
Village Hall - Hire	£ 82.00
S Hartwell – Mowing	£396.00

11. **OTHER BUSINESS**

The Council has learned of the sad loss of Mr M Sabine who served for many years as a Parish Councillor some of that time as Chairman. Mike will be sadly missed around the Village and the Council would like to place on record their thanks for his work and support during his time in the Village.

Date of Next Meeting - Tuesday 8 July 2014 at 7.30 pm in the
Village Hall

Parish Clerk..... Chairperson.....

Date