

Minutes of the Parish Council Meeting held on Tuesday 11 February 2014 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, R Settle, T Thomas and the Clerk

Members of the Public Present: None

1. Apologies: None received

2. Declaration of Interests – Councillor R Settle - allotments

3. Questions from the Public - None

4. Minutes on the proposition of Councillor Hallam seconded by Councillor Belgrove the minutes of the meeting on 7 January 2014 were approved as a true record and signed by the Chairperson and Clerk.

5. MATTERS ARISING FROM THE MINUTES

5.1 Mobile Library – Warwickshire County Council has confirmed that despite earlier assurances the Mobile Library service will be removed from Grandborough and Willoughby.

5.2 Moor Lane – The Contractors have “repaired” the damaged edges to the recently repaired Moor Lane, but the repairs have again proved inadequate as traffic forced onto the verges is ripping up the fillings.

5.3 Flooding – Councillor M Thomas is to address the Dunchurch Division Community Forum on progress made in Willoughby in supporting the Community Pathfinder Project and the formation of the Willoughby Flood Forum Committee.

6. PLANNING

6.1 R14/0033 – 14 Main Street – Remove existing projections to rear and side and replace with single storey extension and one and a half storey extension together with associated external alterations. Planning permission granted and the Parish Council had raised no objections.

6.2 R14/0034 – 16 Main Street – Erection of single storey rear extension, front porch extension, conversion of existing garage, erection of canopy to rear and extension of existing dormer window to rear. Planning permission granted and the Parish Council raised no objections.

7. CORRESPONDENCE

7.1 National Spring Clean – Council agreed that it would conduct its annual Spring Clean on the weekend of 15 and 16 March. Clerk asked to organise black bags and “grabbers.”

7.2 Jayne Bateman – the Council had received an e-mail from Jayne Bateman regarding ways of improving the Village and protect the Village environment. The Chairperson had replied to Jayne prior to the meeting.

8. **8.1 Village Pond** – Once again a vote of thanks was recorded to Councillors M Thomas and Hallam for rodding the outlet pipe under the road in order to clear away debris and allow free flow of water. Councillor M Thomas to contact Highways Engineer regarding whose responsibility it was to clear the outlet, the issue would also be added to the Flood Action Plan.

8.2 Playing Field – Response still awaited from Mrs Brailsford's Solicitor. Chairperson to raise with our Solicitor.

8.3 Highways

8.3.1 Brook Moor Lane – The vegetation in the brook between "Barberry Cottage" and the Pumping Station bridge remains un-cleared by the Highways Department. Councillor M Thomas to chase Highways regarding this outstanding promise and also the clearing of the culverts under the road. The Council wish to thank all those residents along the brook bank who have cleared the brook in front of their properties.

8.4 Allotments –

8.4.1. Water – A grant of £1500 has been received from Councillor Roberts budget to enable the cost of installing water on the site.

On the proposition of Councillor Hallam seconded by Councillor T Thomas Council agreed to install a stand-pipe on the site just inside the double gate leaving a suitable connection so that when funds permit the water could be piped down to the end of the allotment site.

Councillors agreed to meet on Saturday 15 February to dig a trench from the allotment site to the point where Severn Trent could make a connection.

8.4.2 Allotment Association –

Following correspondence between the Parish Council and the Allotment Association the Council on the proposition of Councillor T Thomas seconded by Councillor Belgrove have reconsidered its proposed Tenancy Agreement with the Association and are now to offer a lease agreement for a 10 year period (in the first instance). Councillor M Thomas to draw up the lease agreement.

8.5 Neighbourhood Watch – Members are still receiving up to date information via the Internet from Councillor Settle – this is a valuable means of keeping Villagers aware of incidents in our area.

8.6 Parish Plan – Our Parish Plan has now been accepted by Rugby Borough Council and is available on the Willoughby Website or RBC Website. A vote of thanks is recorded to Councillor Settle and her daughter Laura Mullen for the hard work in preparing and editing the Plan.

On the proposition of Councillor T Thomas seconded by Councillor Hallam Council agreed to spend £450 on the printing of 200 copies for distribution to all households in the Village.

8.7 Emergency Plan - ongoing

8.8 Village Design Statement – ongoing

8.9 Housing Needs Survey – The Housing Needs Survey for Willoughby is now complete and will be distributed to all Households in Willoughby for completion and return to Midlands Rural Housing by 31 March 2014. All the information given will be in the strictest confidence and individual replies will not be seen by the Parish Council, RBC or any other organisation.

9. **FINANCIAL REPORT**

9.1 **Payments** – on the proposition of Councillor R Settle seconded by Councillor Belgrove the following payments were approved:

Village Hall (Broadband)	£202.56
Severn Trent (Water installation)	£1694.61

10. **OTHER BUSINESS**

10.1 **Verge outside WEF Garden** – On the proposition of Councillor Hallam seconded by Councillor Settle agreed to plant a tree on the verge between the stumps of the old Horse Chestnut tree recently felled due to disease. Councillor T Thomas to source suitable tree and plant.

11. **Date of Next Meeting** – Next Parish Council Meeting Tuesday 18 March 2014 at 7.30 pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date