

Minutes of the Parish Council Meeting held on Tuesday 19 February 2013 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, T Thomas, R Settle and the Clerk

Members of the Public Present: County Councillor R Hazelton and (Part Meeting)
Mr A Wheeler (Part Meeting)

1. **Apologies** – None received
2. **Declaration of Interests** – None received
3. **Questions from the Public**
3.1 Mr A Wheeler again raised the siting of the Dog Waste Bin in Woolscott Road. On the proposition of Councillor R Settle, seconded by Councillor A Belgrove it was agreed that the Bin be moved some 25 yards towards Woolscott – Mr Wheeler to mark out point to which it was to be moved and assist in the removal.
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the meeting on 7 January 2013 were approved as a true record and signed by the Chairperson and Clerk.

Mr A Wheeler left the meeting.

5. **County Councillor R Hazelton**
5.1 **Verges in Moor Lane** – Repairs and remedial work on the verges in Moor Lane are on the list of work to be carried out by WCC (as previously minuted for several months) however, these much needed repairs will not be carried out until funds become available. In order to raise the priority with WCC villagers are urged to follow the Parish Council's lead and write or e-mail the Head of Engineering at Warwickshire County Council and complain thus supporting the efforts of County Councillor R Hazelton and the Parish Council. E-Mail address Bryn Patefield at Warwickshire.Gov.Co
5.2 **Winter Gritting** – The Parish Council has requested Warwickshire County Council that Brickhill Lane, Lower Street and Woolscott Road be added to the list of roads to be gritted in future.
5.3 **Bridge on Fox Covert adopted road** – County Councillor R Hazelton to bring to the attention of Grandborough Parish Council the urgent repairs required to the parapets on the bridge sides.
5.4 **VACC** – County Councillor R Hazelton stated that Wolfhamcote and Flecknoe Parish Councils wished to congratulate Willoughby VACC Committee and villagers on the successful campaign against the proposed Crematorium and Cemetery in Moor Lane.
5.5 **Flooding** – Parish Council informed that Mr M Green had now been appointed to address any flooding problems in Willoughby and the Leam Valley.
5.6 **Flooding at Pye Court** – Contractor has now carried out remedial work

to the road outside Mr Palmers residence and repaired the sunken trench by the Pond.

5.7 **Barn – Sawbridge Road** – A new access point is proposed for the Planning Application for the conversion of the Barn (opposite Leam Farm). The Parish Council continues to object to this application, but it is understood that the Environmental Agency will accept the new access point.

County Councillor R Hazelton left the meeting.

6. **Planning Applications**

6.1 **R12/1821 Plot 5D Moor Lane** – Planning permission granted for the erection of an animal shelter – the Parish Council had objected to the application

6.2 **The Rose Inn – Main Street** – The Parish Council has raised no objections to the external alterations to the building including repainting, repairs to windows and the provision of anti-slip grit strips to external staircase.

6.3 **Plot 6 land at Willoughby** – The Parish Council has objected to the retention of three field shelters on this plot.

6.4 **Navigation House** – Planning permission granted for the change of use of existing out-building and swimming pool for a mixed use for residential purposes and for commercial coaching of swimmers – the Parish Council had objected to this application.

7. **CORRESPONDENCE**

7.1 Council to obtain Quotation from Glasdon for a “Life-Buoy Housing” at the Village Pond.

7.2 Leam Valley Crime figures for December 2012 had been circulated to Councillors.

7.3 **Spring Cottage/Wren Cottage** – The Parish Council has received a letter from the owners of the above properties drawing the Council’s attention to the condition of the tree which overlooks their properties causing intermittent broadband reception and the need to cut back the tree as it overhangs the road. The Chairperson has responded by informing the residents that this does not come under the jurisdiction of the Parish Council, but has raised the issue with the owners of the tree.

7.4 **National Spring Clean 2013** – The Parish Council supports the National Spring Clean and will arrange a weekend in April for villagers to have the opportunity to help clear up any litter etc around the village.

8 8.1 **Playing Field** - Clerk requested to chase Solicitors as to an up to date report on the proposed transfer of land from Mrs Brailsford.

8.2 **Tree Survey** – On the proposition of Councillor Belgrove seconded by Councillor Settle it was agreed to accept the Quotation from Arbolution Tree Services at £790 for work highlighted in the Tree Survey conducted around the village. The proposal also included the Quotation of £420 for additional work in the Playing Field.

The Council is to contact Mr E Baker with regard to the work highlighted along Brickhill Lane.

8.3 **Haywards Lodge** – On the proposition of Councillor T Thomas seconded

by Councillor Hallam a Quotation of £450 to cut and lay 53 metres of hedge on the A45 roadside was accepted.

8.4 **VACC** – to be removed from Agenda

8.5 **Gate-Post** – On the proposition of Councillor Hallam seconded by Councillor M Thomas the purchase of a new galvanised gate and hanging posts with fittings at £103.39 was accepted.

Councillor T Thomas asked to purchase 6 bags of “post mix” for the installation of the new gate.

8.6 **Highways** – Chairperson had discussed with Mark Widdows the replacement of the timber fencing alongside the brook between the Box Bridge and Manor Farm Barns. Mr Widdows is to raise the issue with his Manager.

8.7 **Allotments** – The Parish Council can confirm that completion of the transaction to purchase Land behind the Village Pond has been completed. Councillors are to discuss ideas as how to move forward at the next meeting.

8.8 **Chestnut Trees** – The planting of 3 – 4 Chestnut Trees at Haywards Lodge remains outstanding. Councillors to arrange planting.

8.9 **Neighbourhood Watch** – Information Packs are being circulated to Villagers where needed.

9. 9.1 **Village Plan** – Councillor A Belgrove has arranged for Councillors Settle, M Thomas and himself to meet with Mr R Middleton of Rugby Borough Council to discuss guidelines on the preparation of a Village Plan.

9.2 **Land Registry** The Land Registry have been contacted regarding several small area of land in the Village and the findings are to be followed up.

9.3 **Emergency Plan** – Councillor Settle is in the preparation of an Emergency Plan. Councillor M Thomas to provide an up to date plan of Willoughby to enable the Plan to move forward.

10. **FINANCIAL REPORT**

10.1 Payments - on the proposition of Councillor Hallam seconded by Councillor Settle the following payments were approved:

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| E.ON Street Lighting & Maintenance | £135.98 |
| G Rigby – Playing Field Repairs | £ 88.00 |
| Willoughby Society | £ 75.34 |
| Village Hall | £ 10.00 |
| Prime & Co – Legal Fees/Purchase of Land | £5785.00 |
| Prime & Co – Legal Fees | £683.00 |
| T J Thomas – Gate | £103.39 |

10.2 **Playing Field** – The Parish Council is to make an application to the WEF for a grant if possible towards the maintenance and insurance of the Playing Field and its equipment. To date some £2605.37 has been spent on these items.

11. **Speed Awareness** – On the proposition of Councillor Hallam seconded by Councillor Settle it was agreed to spend £600 on “Speed Awareness” digital display signs at the entrances to the Village for a trial period.

Date of Next Meeting – Next Parish Council Meeting Monday 18 March 2013
at 7.30 pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date