

Minutes of the Parish Council Meeting held on Monday 18 March 2013 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, T Thomas, R Settle and the Clerk

Members of the Public Present: None

1. **Apologies** – An apology was accepted from County Councillor R Hazelton
2. **Declaration of Interests** – None received
3. **Questions from the Public** – None present
4. **Minutes** on the proposition of Councillor T Thomas seconded by Councillor Belgrove the minutes of the meeting on 19 February 2013 were approved as a true record and signed by the Chairperson and Clerk.
5. **Planning Applications**
 - 5.1 **Willoughby Fields Farm** R12/2185 – The Parish Council is to raise no objections to the continuation of use of land for siting of a static Caravan and its use as a dwelling.
 - 5.2 **Navigation Bungalow** R13/0478 – The Parish Council is to raise no objections to the erection of a single side extension.
6. **CORRESPONDENCE**
 - 6.1 The Parish Council supports the National Spring Clean and will be organising a date for a litter pick around Willoughby during April.
 - 6.2 The Police report for February 2013 indicates that a theft from a Motor Vehicle took place on 7 February 2013 in Magdalen Road. Willoughby Villagers are urged by the Police to ensure that Cars, Sheds and out-houses etc are secured at all times.
 - 6.3 **St Nicholas Church Flood Lights** – The Council is to contact “Croxford Electrical” with a view to correcting the intermittent fault reported on the North side of the Church.
 - 6.4 **Spring Cottage/Wren Cottage** – The owners of the tree which overlooks the above properties in Lower Street has responded to the complaint that it is too high and interferes with broadband reception. Copies of the letter have been forwarded to the owners of the above properties to update them on the responses.
 - 6.5 **Land Behind Village pond** – Prime & Co have confirmed the completion of the purchase of the land behind the Village Pond and the Parish Council is now free to enter the land to carry out any works that they wish. This is the land at present put forward for allotments. Agreed that the Deeds to this land be kept at Prime & Co.
 - 6.6 **Skate-board** – The Parish Council has rejected a request from the children of the Village to build a Skateboard facility in the Playing Field.
 - 6.7 **List of Approved Contractors** – Mr W Hewitt and Heartwood Tree Services Ltd have been added to the list of Approved Contractors – both have Public Liability Insurance. Clerk asked to update the list of Approved

Contractors.

6.8 Internet Facilities at Village Hall – On the proposition of Councillor Settle seconded by Councillor Belgrove the Parish Council has approved a donation of £402.60 towards the cost of installing an Internet facility at the Village Hall and also pay half of the yearly rental. Councillor M Thomas to advise Mr R Jackson.

7. **7.1 Village Pond** – A Quotation from Glasdon for a “Life-Buoy Housing” at the Village Pond is still to be obtained.
- 7.2 Tree Survey** – The Parish Council has not received a reply as yet from Mr E Baker with regard to work highlighted along Brickhill Lane. Councillors agreed to meet on Sunday 24 March to plant the Horse Chestnut Trees in Haywards Lodge. Trees donated by Mr & Mrs R Vessey.
- 7.3 Conservation** – In agreement with Mr D Stearn the Parish Council is to apply for a tree preservation order on the Walnut tree outside Mr Stearn’s property.
- 7.4 Highways** – The Parish Council has been informed by Mark Widdows that the replacement of the timber fencing along-side the brook between the Box Bridge and Manor Farm Barns is to be replaced and the footpath re-installed.
- 7.5 Speed Aware** – The Speed Aware signs requested by the Parish Council can only be fixed to metal Lamp-posts and as the Village does not have any in an appropriate position other alternatives for their siting are to be investigated by the Speed Aware team.
- 7.6 Allotments** – As detailed in 6.5 the Parish Council is to look into using the land behind the Village Pond for the allotments. A request is to be made in the Willoughby Monthly for Villagers who are interested in taking on an allotment to advise Mr M Thomas.
- 7.7 Neighbourhood Watch** – Nothing to add
- 7.8 Village Plan** – Nothing to add
- 7.9 Emergency Plan** – Draft copy to be circulated to Councillors prior to the next meeting
- 7.10 Playing Field** – Mrs Brailsford has agreed to continue with the transfer of the land adjacent to the Playing Field without the additional Right of Way through the Village Hall grounds. Clerk asked to advise Solicitors of this decision and also contact if possible the owner of the strip of land in front of the “Rose Inn” with regard to access to Car Park at rear of Village Hall.

8. **FINANCIAL REPORT**

8.1 Payments - on the proposition of Councillor Settle seconded by Councillor T Thomas the following payments were approved:

Willoughby Educational Foundation	£ 30.00
Clerks ½ Yr Salary & other Expenses	£1007.40
E.ON – Street Lighting	£131.70
Thomas of Flecknoe – Hedge Cutting	£ 62.40
T J Thomas – Village Triangle	£126.00

8.2 On the proposition of Councillor Hallam seconded by Councillor Belgrove the following grants were approved:

Willoughby Challenge – Football	£ 80.00
Village Hall – Upkeep	£450.00
Citizens Advice	£100.00
Air Ambulance	£100.00
Willoughby PCC – Churchyard Maintenance	£1500.00
Clock Maintenance	£150.00

9. OTHER BUSINESS

9.1 **Sewage Blockage** – Councillor M Thomas had alerted Severn Trent to a back-up of sewage in the Village over the weekend 15-18 March and this had now been cleared.

9.2 **Dog Bin** – The Dog Bin in Woolscott Lane had disappeared recently and had been reported to the Police – however, it had now been re-sited further down Woolscott Lane from its original position.

9.3 **Boundary Stones** Mr R Heckford is to be approached to see if he has any idea as to the location of the Boundary Stones at the boundary with Grandborough at Fox Covert. The recovery of one Boundary Stone located in a garden in Woolscott is ongoing.

Date of Next Meeting – Next Parish Council Meeting Tuesday 14 May 2013 at 7.30 pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date