

**Minutes of the Parish Council Meeting held on Tuesday 14 May 2013 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas (Chairperson) B Hallam, A Belgrove, T Thomas, R Settle and the Clerk

**Members of the Public Present:** Rugby Borough Councillor R Hazelton  
Mr A Wheeler

1. **Apologies** – None

2. **Declaration of Interests** – None received

3. **Questions from the Public**

3.1 Mr A Wheeler raised with the Council the removal of a Silver Birch Tree and the pruning back of another by the Contractor appointed by the Parish Council. Mr A Wheeler stated that the trees were located on land which although unfenced belonged to him and he had tried to prevent the work being carried out.

The Chairperson apologised on behalf of the Parish Council if indeed the land did belong to Mr Wheeler, but when asked to provide proof of ownership Mr Wheeler could not do so at the meeting. Councillors agreed to carry out a land search to identify the owners.

Mr Wheeler left the meeting.

4. **Minutes** on the proposition of Councillor T Thomas seconded by Councillor Hallam the minutes of the meeting on 18 March 2013 were approved as a true record and signed by the Chairperson and Clerk.

5. **Rugby Borough Councillor R Hazelton** – RBC Councillor Hazelton advised the Parish Council that their Councillor on the WCC would be Mr H Roberts acting as an Independent Councillor. All matters which RBC R Hazelton had been handling in his role as County Councillor would be handed over to Councillor Roberts for follow up. Councillor Hazelton would continue to represent us as the Borough Councillor. Clerk asked to contact County Councillor H Roberts inviting him to the next meeting and if he could follow up the issues advised to him.

The Chairperson thanked RBC R Hazelton for his work on the Parish Council's behalf during his years as the County Councillor.

6. **MATTERS ARISING FROM THE MINUTES**

6.1 **Speed Aware Sign A45** – The Speed Aware sign on the A45 when approaching Willoughby from Dunchurch does not work – Clerk asked to follow up with Highways.

6.2 **Fox Covert** – The bridge parapets on the Fox Covert Adopted road have been replaced with Post & Railing.

7. **Planning**

**7.1 Willoughby Lodge Farmhouse** R1.310817 — Planning application made for a Waiver of Condition (agricultural occupancy) of planning permission reference R861034218046/P dated 9 July 1986. Clerk to circulate to Councillors for comments.

8. **CORRESPONDENCE**

**8.1 Tree Survey** — Mr E Baker has agreed to pruned cut back trees on the hedge fronting Brickhill Lane once the crops have been gathered in Autumn.

**8.2 Mrs Brailsford land adjacent to Playing Field** — On the proposition of Councillor Settle seconded by Councillor Belgrove the Parish Council agreed to pay Mrs Brailsford's Solicitor fees which were advised to be £900 by Brethertons.

**8.3 Village Hall Car Park** — The Parish Council has now made contact with the owner of the plot of land in front of the Village Hall and is seeking to transfer the land to the Parish Council in order to provide the best access to the proposed Car Park at the rear of the Village Hall.

**8.4 Village Pond** — Council has decided that the purchase of a "Life-Buoy Housing" at the Village pond should not be purchased.

**8.5 Main Street (outside Nos 15,17 and 19)** — Councillor T Thomas brought to the attention of the Council the poor state of the trench which had been dug some years ago by the Electricity Board. The Clerk was asked to raise this with W.C.C.

**8.6 Willoughby Garage** — The Chairperson is again to follow up with the Enforcement Officer of RBC the continual parking outside Willoughby Garage on the cross-hatched area causing reduction of visibility when turning right out of Main Street on to the A45.

**8.7 Speed Aware Village Signs** — The Council has deferred to the next meeting a decision as to any follow up of providing Speed Aware signs in the Village for a trial period. Chairperson had obtained average speeds for traffic through the Village and it was felt that this needed further investigation.

**8.8 Allotments** — The Chairperson said that 10 people had stated an interest in having an allotment on land behind the Village Pond. Councillors agreed to meet on site prior to the next meeting to discuss the way forward and how to proceed.

**8.9 Neighbourhood Watch** — Four crimes had been reported in Willoughby and surrounding areas — Councillor R Settle to arrange a meeting in the near future to give feedback to Villagers and discuss further objectives,

**8.10 Village Plan** — The Councillors are to meet with Mr R Middleton of RBC to gather advice and ideas on the Village Plan/Design Statement The Draft outline copy of the suggested ideas for the design statement already prepared to be circulated to Councillors prior to this meeting.

**8.11 Emergency Plan** — A Flyer in the Willoughby Monthly to be sent to all Villagers as volunteers are now required to fill the vacancies and duties which have been included in the Draft Copy.

9. **FINANCIAL REPORT**

9.1 Payments - on the proposition of Councillor T Thomas seconded by Councillor Settle the following payments were approved:

N Dilks – Playing Field	£ 450.00
E.ON – Electricity	£ 133.02
WALC – Subscription	£ 116.00
Village Hall Hire	£ 30.00
S Harwell – Mowing	£ 396.00
E.ON – Street Lamp Repair	£ 43.20

**10. OTHER BUSINESS**

10.1 Lower Street – Mr S Harwell to be asked to strim the grass verge from the Red House down to the junction with Main Street.

**Date of Next Meeting** – Next Parish Council Meeting Tuesday 11 June 2013 at 7.30 pm in the Village Hall

**Parish Clerk..... Chairperson.....**

**Date .....**