

**Minutes of the Parish Council Meeting held on Tuesday 11 June 2013
in the Village Hall at 730 pm**

Prior to the meeting the Parish Councillors had met with Mr Les Marsh the Regional Co-ordinator for the National Allotment Association to take advice on aspects of providing allotments in the Village. Councillors are to take the information given on board and include this in future considerations.

Members Present: Councillors M Thomas (Chairperson; B Hallam, A Belgrove, R Settle and the Clerk

Members of the Public Present: County Councillor H Roberts

1. **Parish Chairperson** on the proposition of A Belgrove seconded by Councillor Settle, Councillor M Thomas was elected as Chairperson for the coming year.
2. **Apologies:** Apologies were received from Councillor T Thomas
3. **Declaration of Interests** - None received
4. **Questions from the Public** - None
5. **Minutes** on the proposition of Councillor Hallam seconded by Councillor Belgrove the minutes of the meeting on 14 May 2013 were approved as a true record and signed by the Chairperson and Clerk.
6. **County Councillor H Roberts**
 - 6.1 County Councillor H Roberts advised the Council that M Widdows of the Highways Department was on long term sick and correspondence/contact should be through A Mycock.
 - 6.2 County Councillor Roberts said that he wished to continue with the Parish Council on the same lines as his predecessor i.e. attend meetings and receive copies of the minutes.
 - 6.3 County Councillor Roberts felt that the best way forward for him was for the Parish Council in conjunction with himself prepare a list of any outstanding matters and an action list be prepared from it

County Councillor H Roberts left the meeting.

7. **MATTERS ARISING FROM THE MINUTES**

- 7.1 **Speed Aware Signs** - on the proposition of Councillor Settle seconded by Councillor Belgrove the Council is to provide 3 Speed Aware Signs in the Village for a trial period of 6 months at a cost of £600.
- 7.2 **Milburn Pye Court** - The Parish Council has been advised that the unfenced plot of land at this address is the responsibility of Warwickshire County Council for maintenance and upkeep

A copy of the correspondence to be forwarded to Mr Wheeler.

8. CORRESPONDENCE,

8.1 Mr R Jackon - Village Hall Car Park

The Council has received an email from Mr Jackson regarding the provision of a Car Park at the rear of the Village Hall suggesting alternative options. The Parish Council has taken the comments on board but feels that the way forward is still the option agreed between the Village Hall Committee and the Parish Council

9. Planning

9.1 Planning Application R13/0817 - Waiver of Condition 4 (agricultural occupancy) of planning permission R86/0342/8046iP dated 9 July 1986.

The Parish Council has raised no objections.

9.2 Planning Permission R12/2185 granted for the continuation of use of land for the siting of a static Caravan and its use as a dwelling. The Parish Council had raised no objections.

10. Mrs Brailsford land adjacent to the Playing Field

10.1 Mrs Brailsford's Solicitors fees paid and transfer of land now in progress.

10.2 **Main Street (outside 15,17 and 19)** The correspondence regarding the poor state of the trench which had been dug some years ago outside these properties has been forwarded to A Mycock of Warwickshire County Council in view of the long-teini illness of M Widdows (see Minutes 6.1)

10.3 **Shrubbery Footpath** - A vote of thanks was recorded to Councillor M Thomas for the strimming of the Shrubbery Footpath.

10.4 **Lower Street** - As the owner of No: 1 White Barn Close is strimming the verge in front of his property, Mr R Hartwell to be advised not to skim as part of his fortnightly Village cuts_

10.5 **Moor Lane Brook** - Councillor B Hallam and the Clerk are to cut back the dead wood and remove Ivy from the Hawthorn Bush alongside the Box Bridge.

10.6 **Boundary Stones** - Councillor Hallam had obtained a Map of the Village (Plan SP 5066 SP 5166) highlighting the location of the Boundary Stones. Councillor Hallam and the Clerk to walk the boundary on 14 June to try and locate the Stones.

10.7 **Allotments** - The Council is to investigate grants for clearing the ground on the allotment site.

10.8 **Chestnut Trees** - Still to be planted.

10.9 **Neighbourhood Watch** A meeting has been arranged for 1 August in the Village Hall — all Neighbourhood Watch members are asked to attend as well as other Villagers who may wish to join or learn about the scheme and its benefits. PCSO H Steadman to address the meeting.

10.10 **Willoughby Garage** The Enforcement Officer of Rugby Borough Council has again visited the owner and requested the removal of vehicles from the cross-hatched area which are causing a reduction in visibility when turning right out of Main Street onto the A45_

10.11 **Village Plan** A Sub-Committee is to be set up for the preparation of a Questionnaire to Villagers regarding a Village Design Statement. The Village Plan is currently being worked on.

A new Housing Needs survey is required as the previous survey is over 5 years old and out of date

Councillors Settle, Belgrove and M Thomas to constitute the Sub-Committee.

10.12 **Emergency Plan** - Councillor Settle to obtain Quotations for the supply of 20 quick sand bags containing water absorbent gel and 10 foil blankets.

A Personal Flood Plan will be circulated to all Villagers to help enable them to make their own preparations for flooding.

Volunteers are urgently needed to fill the posts outlined in the Emergency Plan and as such a flyer will be included in the July issue of the Willoughby Monthly.

11. FINANCIAL REPORT

11.1 Payments - on the proposition of Councillor Settle seconded by Councillor Belgrove the following payments were approved:

Zurich Municipal Insurance	£ 796.52
Brethertons — Legal Fees	£ 900.00
Arbolution Tree Services	f1210.00
E.ON — Electricity	£ 131.70

Date of Next Meeting - Next Parish Council Meeting Tuesday 9 July 2013 at 730 pm in the Village Hall

Parish Clerk.....**Chairperson**.....

Date.....