

Minutes of the Parish Council Meeting held on Tuesday 9 July 2013 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, R Settle, T Thomas and the Clerk

Members of the Public Present: Rugby Borough Councillor R Hazelton (part meeting)

1. **Apologies:** Apologies were received from County Councillor H Roberts
2. **Declaration of Interests** – None received
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Settle seconded by Councillor Belgrove the minutes of the meeting on 11 June 2013 were approved as a true record and signed by the Chairperson and Clerk.
5. **Rugby Borough Councillor R Hazelton**
 - 5.1 **Plot 5C Moor Lane** – R. Hazelton advised the meeting that although Planning Permission had been granted for the erection of a Barn at Plot 5C (the Parish Council objected to the application) the owner of Willoughby House had a covenant on the land preventing the building of any buildings. It was however up to the owner of Willoughby House to enforce this covenant.
 - 5.2 **Mobile Libraries** – R Hazelton advised that changes are being proposed for the reduction of Library services – Clerk asked to follow up with Warwickshire County Council as to what any proposals were and how they affected Willoughby.
 - 5.3 **Willoughby Garage** – The Enforcement Officer of Rugby Borough Council had yet again visited the owner and requested the removal of vehicles from the cross-hatched areas which continue to cause a restriction to view for motorists turning right out of Main Street onto the A45. The Garage owner has been very co-operative to this request, however, the tenant using the premises is not compliant. It is believed that this present tenant has now terminated his lease and any new tenant will comply.
 - 5.4 **Boundary Stones** – R Hazelton to approach Grandborough Parish Council in regard to the Boundary Stone known to be in the gardens of a local resident which will need uplifting and re-siting at its original site.
 - 5.5 **Council Houses** – R Hazelton to approach Rugby Borough Council as to the policy and criteria adopted when allocating Council Houses in Willoughby.

Rugby Borough Councillor R Hazelton left the meeting.

6. **County Councillor H Roberts** – at the request of County Councillor H Roberts the Clerk is to advise him of actions requested from this meeting.

7. **PLANNING**

7.1 **Land in and around Willoughby** – A Planning consultation has been received for a proposal to rebuild current 11Kv network supported on Wooden Poles on the same route and height as existing Poles and install 2 new Poles. The Parish Council has no objections.

8. **CORRESPONDANCE**

8.1 **Leader Project** – an open invitation has been received to visit the “Big Gather” on 13 July 2013. Clerk to place invitation on Notice Board.

8.2 **Annual Parish Meeting date** – Following an article in the Clerk (May 2013) Clerk asked to follow up on statement that Annual Meetings have to be held between 7 – 21 May each year.

9. **Playing Field**

9.1 Transfer of land from Mrs Brailsford ongoing
Chairperson to contact Planning/Environmental Officer of Rugby Borough Council to see if any restrictions are in force regarding the removal of the hedge between the existing Playing Field and new area.
The Parish Council is to contact several Contractors with a view as to what work needs to be carried out to include the land as part of the existing Playing Field and if possible quotations for any work required.

9.2 **Conservation Issues**

9.2.1. **Hedgerow Removal – Shrubbery Footpath** – A quotation for £370 has been received from Arbolution Tree Services for the removal of mixed species hedgerow growing alongside the footpath at its entrance to Lower Street

Clerk asked to obtain another Quotation to allow a discussion on the removal of the hedgerow at the next meeting. Quotation to include stump treatment.

9.2.2. **Highway Issues** Councillor M Thomas had met with Mr A Mycock of Highways Department to discuss:

9.2.2.1. Poor state of the trench dug some years ago outside Nos: 15, 17 and 19 Main Street

9.2.2.2. Sunken drains in Main Street

9.2.2.3. Condition of BT Grid on Footpath in Main Street

9.2.2.4. Kerb outside Little Shaws Main Street

9.2.2.5. Speed Slow Down sign Dunchurch side of Main Street on A45

9.2.2.6. Poor state of road markings within the Village particularly at A45/Main Street junction

9.2.2.7. The Speed Aware Signs are to be installed at agreed points on 10 July 2013.

9.2.2.8. Parish Council has at this stage agreed not to take up a request from a Villager for Speed Cameras operated by Villagers to be used in the Village.

9.3 **Allotments** – On the proposition of Councillor Settle seconded by Councillor Belgrove it was agreed to:

9.3.1. Install a 12 ft gate with supporting posts at the proposed entrance to the allotment land (alongside Village pond)

9.3.2. Spray the weeds and vegetation with weed killer and plough the allotment land

9.3.3. Remove any trees to allow access to the allotment land

Quotations for 9.3.1 and 9.3.2. to be obtained and if acceptable work to be carried out. Councillor Hallam agreed to fell any trees necessary to allow access to the land by any Plant and Machinery required.

9.4 **Neighbourhood Watch** – Meeting in the Village Hall on 1 August at 7.00 pm confirmed

9.5 **Walnut Tree (Mr Stearn's)** Mr D Gower of Rugby Borough Council has confirmed that a Tree Preservation Order is to be placed on the Walnut Tree growing in the verge outside Mr Stearn's property in Main Street.

9.6 **Village Photograph** – Villagers have been invited by Rugby Borough Council to submit a photograph of Willoughby Village for display at the Town Hall. Details to be included in the Willoughby Monthly.

9.7 **Emergency Plan** – Willoughby Parish Council is currently updating the Village Emergency Plan and to make it successful we need the help of volunteers from the Village. A flyer has been prepared to this effect and will be sent out with the next edition of the Willoughby Monthly.

On the proposition of Councillor T Thomas seconded by Councillor Hallam it was agreed to purchase 25 Gel/Hexian sacks at a cost of £61.87 and 20 Foil blankets (0.79 + VAT each). Councillor Settle to arrange.

9.8 **Parish Plan** – The Parish Plan continues to be worked on and is ongoing – the Questionnaire regarding the Village Design Statement is in preparation.

9.9 **Local Housing Needs** – A member of Midland Rural Housing has been invited to address the Parish Council prior to its next meeting on 13 August. Discussion to take place from 7.00 pm.

10. **FINANCIAL REPORT**

10.1 **External Audit** – the documents audited by the internal auditor and completed by the Clerk were agreed and signed by the Chairperson and Clerk on the proposition of Councillor Belgrove seconded by Councillor T Thomas.

10.2 Payments - on the proposition of Councillor T Thomas seconded by Councillor Settle the following payments were approved:

S Hartwell – Mowing	£396.00
K Croxford – Church Illumination	£312.18
Speed Aware	£600.00
Village Hall	£ 10.00
E.ON – Electricity	£134.49
Village Broadband	£176.40

Date of Next Meeting – Next Parish Council Meeting Tuesday 13 August 2013 at 7.30 pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date