

Minutes of the Parish Council Meeting held on Tuesday 13 August 2013 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, R Settle, T Thomas and the Clerk

Members of the Public Present: None

1. **Apologies:** None
2. **Declaration of Interests** – None received
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor T Thomas the minutes of the meeting on 9 July 2013 were approved as a true record and signed by the Chairperson and Clerk.
5. **Arising from the Minutes**
 - 5.1 **Plot 5C Moor Lane** – Nothing to add regarding the covenant on the land preventing the construction of any buildings.
 - 5.2 **Mobile Libraries** – No change to the service provided to Willoughby although day and time may change.
 - 5.3 **Willoughby Garage** – Slight improvement to the parking of vehicles on the cross-hatched area but still a problem.
 - 5.4 **Boundary Stones** – Boundary Stone known to be in the garden of a local resident in Grandborough is to be returned and re-sited at its original location.
 - 5.5 **Council Houses** – Policy and criteria adopted when allocating Council Houses in Willoughby confirmed as for local needs first followed by anyone with local connections and then outside people.
6. **PLANNING** – nothing received
7. **CORRESPONDANCE**
 - 7.1 **Willoughby Monthly** – Chairperson to approach the Willoughby Monthly with a view to informing villagers that the Parish Council was pleased to have provided financial support for the broadband connection to the Village Hall and will continue to provide on-going support.
 - 7.2 **Annual Parish Meeting date** – confirmed that unless a new Council has been elected or a new Councillor taking up office the APM can be held in April as in previous years.
8.
 - 8.1 **Village Pond** – Nothing to add.
 - 8.2 **Playing Field**
 - 8.2.1. **Safety Inspection** to take place in September.
 - 8.2.2. **Transfer of Land** – on the proposition of Councillor Belgrove seconded by Councillor T Thomas it was agreed to pay our Solicitors interim bill of £634.

Agreed that the existing hedge between the Playing Field and additional land to be left intact with only a small section cleared for access. The line of the existing footpath to remain as at present. The fencing for the new boundary to be sheep netting with round posts.

Quotations for a survey of the land to include a drainage plan to be held over until the transfer of the land is complete. Councillor T Thomas to advise the Contractor with whom he had made an initial contact.

8.3 Conservation Issues

8.3.1. Hedgerow Removal – Shrubbery Footpath – An alternative quotation of £319 has been received from William Hewitt – Council, however, decided to hold the work back at present.

8.4. Highways Issues update on the issues from 9 July are as follows:

8.4.1. Poor state of the trench dug some years ago outside Nos: 15, 17 & 19 Main Street – Council advised no work will be done to rectify this.

8.4.2. Sunken drains in Main Street – done

8.4.3. Condition of BT Grid on footpath in Main Street – done

8.4.4. Kerb outside Little Shaws Main Street – done

8.4.5. Speed Slow Down Sign Dunchurch side of Main Street on A45 – no progress – Council to ask County Councillor H Roberts to chase

8.4.6. Poor state of road markings within the Village particularly at A45/Main Street junction – no progress

8.4.7. The Speed Aware Signs at agreed points in Village – installed and working.

PCSO Helena Steadman has indicated that if the Parish Council raise the matter at the next Dunchurch Forum the Police will carry out speed checks with cameras around the Village. Councillors to attend Dunchurch Forum if possible.

8.4.8. Parish Council is to advise Rugby Borough Councillor R Hazelton that the recently installed fencing on the bridge along Fox Covert is broken and needs repairs.

8.5. Allotments – the allotment land has been sprayed with weed killer and the ground rotair rotored. Councillors agreed to meet at the allotment site to discuss future action and the way forward.

Queen's Diamond Jubilee – nothing to add

8.7 Neighbourhood Watch – Meeting took place on 1 August at which PCSO Helena Steadman gave a good deal of information about crime levels in the area over the last few months – some suggestions and ideas on how to combat and report suspicious incidents or events. Two extra members of the Village have joined the Neighbourhood Watch. A vote of thanks to Councillor R Settle for organising the evening.

9. Quality Council/Parish Plan/Design Statement/Emergency Plan

9.1 Emergency Plan – Only two replies were received to the cent circular sent out with last month's Willoughby Monthly. The circular requested volunteers who have skills to help fellow Villagers in an emergency until the Emergency Services could reach us.

9.2 Design Statement – in preparation

9.3 Parish Plan – nothing to add

9.4 Village Hall Committee to be asked if they would agree to storage of bags, foil blankets, emergency bag radio and torch.

9.5 **Village Photograph** – Council disappointed that no photographs or drawings of the Village were submitted which could have been entered into the competition organised by Rugby Borough Council

10. **FINANCIAL REPORT**

10.1 Payments – on the proposition of Councillor Belgrove seconded by Councillor T Thomas the following payments were approved:

British Red Cross	£144.00
S Hartwell – Mowing	£396.00
Village Hall Hire	£ 20.00
Brethertons – Legal Fees	£634.00
R Settle – Emergency Kit etc	£ 93.67

11. **Date of Next Meeting** – Next Parish Council Meeting Tuesday 24 September 2013 at 7.30pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date