

Minutes of the Parish Council Meeting held on Tuesday 24 September 2013 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, A Belgrove, R Settle, T Thomas and the Clerk

Members of the Public Present: Rugby Borough Councillor R Hazelton (part meeting)

1. **Apologies:** None received
2. **Declaration of Interests** – None
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Hallam the minutes of the meeting on 13 August 2013 were approved as a true record and signed by the Chairperson and Clerk.
5. **RBC Councillor R Hazelton – update on issues**
 - 5.1 **R13/1567 – Barn at Manor Farm** – Parish Council advised that Planning permission was being recommended for approval to the Planning Committee.
 - 5.2 **Boundary Stone** – awaiting uplift and re-siting.
 - 5.3 **Mile Stone** – cannot be located at Dunchurch Highways Depot and is now unlikely to be replaced.
 - 5.4 **Council Houses** – Councillor Hazelton advised that it is important that local people (including relatives) who wish to be considered for Council houses have their names on the waiting list in order to be considered when local housing becomes available.
 - 5.5 **Hanging Baskets** – Parish Council needs to contact the Parks Department of RBC if they require planted hanging baskets similar to those in Rugby and Dunchurch.
 - 5.6 **A45 Rubbish** – RBC Councillor R Hazelton to request clean up of the verges on the A45 within the Willoughby area.
6. **PLANNING** – R13/1567 – Conversion of Barn to 1 No: dwelling house and the erection of an associated detached Garage – amended scheme to that approved under planning permission R12/1620 – see 5.1 above.
7. 7.1 **Village Pond** – nothing to add
7.2 **Playing Field**
 - 7.2.1. **Transfer of Land** – Council has confirmed to Mrs Brailsford (by Solicitor) that rights of way on land to be transferred will be as at present with no vehicle access past the entrance to the Playing Field. Fencing around perimeter to be sheep netting fencing with round posts to be in keeping with existing fencing.
 - 7.2.2 **Swings** – Councillor T Thomas to obtain price for an amount of Bark Chippings to fill in areas around the Swings.
 - 7.2.3 **Safety Inspection** – completed on 18 September 2013 – report awaited.

7.2.4. **Hedges** – Councillor M Thomas to approach Mr D Thomas of Flecknoe with a view to trimming back the Playing Field hedge, and the Shrubbery footpath hedge alongside the Playing Field on both sides if possible.

Councillor T Thomas to obtain a bag of tarmac to repair a hole in the Shrubbery footpath.

7.3 **Highways Issues**

7.3.1. Speed Slow Down Sign Dunchurch side of Main Street on A45 – now working.

7.3.2 Poor state of road markings within the Village particularly at A45/Main Street junction – no progress – Councillor M Thomas has again raised with Highways.

7.3.3. Councillor R Settle had attended the last Dunchurch Forum and has been informed that the Police would be conducting Speed checks within the Village boundaries over the next 3 months.

7.3.4. **Brook Vegetation** – Councillor M Thomas has raised with the Highways Department the need to clear the Brook of vegetation on the stretch between Barberry Cottage and the Box Bridge.

7.3.5. Rugby Borough Councillor R Hazelton to be advised of “Fly Tipping” at Fox Covert.

7.4 **Allotments**

7.4.1. Mr D Thomas has cut back the hedges at the allotment site – Invoice awaited.

7.4.2. Suggested layouts were examined by Councillors for 12 plots each plot having a dimension of 14 x 10.67 metres.

Severn Trent has carried out an assessment of the supply of water onto the site and has quoted the following:

Water connection £1694 (onto site only)

Additional pipe work to top of site £500

Councillor M Thomas to arrange a meeting to discuss the setting up of an Allotment Association that will be responsible for the running of the allotments.

7.5 **Neighbourhood Watch** – nothing to add

8. 8.1 **Quality Council** – nothing to add

8.2 **Parish Plan** – Dialogue with Mr R Middleton of Rugby Borough Council (Planning Strategy Team) is ongoing.

8.3 **Village Design Statement** – in preparation

8.4 **Emergency Plan** – Councillors M Thomas, A Belgrove and R Settle had attended a meeting of the Warwickshire Flood Resilience Community Pathfinder Project. It is envisaged that the Villagers of Willoughby will help in a flooding/emergency situation until the Emergency Services arrive.

9. **FINANCIAL REPORT**

9.1 **Payments** – on the proposition of Councillor Belgrove seconded by Councillor Settle the following payments were approved:

E.ON – Electricity	£ 131.70
WPCC – Church Lighting	£ 150.00
Croxford Electrical – Church lighting	£ 25.64
S Hartwell – Mowing	£ 396.00
Willoughby Challenge	£ 80.00
Clerks ½ yr Salary & Expenses	£1041.41
S Hartwell – Mowing	£ 396.00

10. **URGENT BUSINESS**

Councillor M Thomas informed the meeting he had applied for one of the spare laptops that Warwickshire County Council had on offer.

11. **Date of Next Meeting** – Next Parish Council Meeting Tuesday 19 November 2013 at 7.30pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date