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**Minutes of the Parish Council Meeting held on Tuesday 20 March 2012 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas (Chairperson), B Hallam, A Belgrove, R Settle and the Clerk

**Members of the Public Present:** County Councillor R Hazelton

1. **Apologies** – T Thomas
2. **Declaration of Interests** – None
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Hallam the minutes of the meeting on 21 February 2012 were approved as a true record and signed by the Chairperson.
5. **Matters Arising from the Minutes** – covered by the Agenda
6. **County Councillor R Hazelton – update on Issues**
  - 6.1 **A45 Café** – As yet no formal Planning Application/Permission has been granted for the use of the area behind the Café by “Hydro Fans Direct”
  - 6.2 **Daventry Road Dunchurch** – The speed of vehicles using this stretch of road is to be monitored with additional random mobile speed camera’s used.
  - 6.3. **Longdown Lane Lighting** – No progress as yet on the request to reverse the provision of Street lighting at this junction.
  - 6.4 **Main Street** – The pothole outside “The Firs” Main Street had been repaired, however, the repair has come out. R Hazelton to inform Highways Department.

County Councillor R Hazelton left the meeting.

7. **PLANNING APPLICATIONS**

The Parish Council has been made aware of the proposed development at Manor Farm Barn, Sawbridge Road and is monitoring the situation.
8. **CORRESPONDENCE**
  - 8.1 **Spring Clean** – The Parish Council carried out a litter pick around the Village on 17 March. The amount of litter was not as bad this year as it has been previously with the majority being collected in Longdown Lane.
  - 8.2 **Hedgerows** – The Rugby Borough Council have conducted a review of Bio-diversity across the Borough of Rugby in order to update information on hedgerows as part of the regional Habitat Bio-diversity.  
Councillor Hallam agreed to assist in the audit of providing valuable data in order to protect and enhance valuable habitats around Willoughby.
  - 8.3 **Police Report** – A Police Report for February 2012 indicated that there had been a theft from Willoughby Sewage Treatment Works on 21:02:12 – a petrol saw was stolen.

An incident at Grandborough Fields indicated that a front window of a motor vehicle was forced open and a mobile phone stolen on 19:02:12.

**8.4 Ivy House** – The Parish Council has received an E-Mail from Mr & Mrs Wiltshire regarding various issues - they are:-

8.4.1. Planting of Copse at junction of Shar Lane & Brickhill Lane

8.4.2. Pye Court Flooding

8.4.3. Affordable Housing

8.4.4. Additional Dog Litter Bins

8.4.5. Mowing of grass verge in Brooks Close

These issues were discussed at the meeting and the Chairperson agreed to respond to the E-Mail outlining the Council's discussions and comments.

9. **9.1 Playing Field** – New Barrier purchased.

**9.2 Village Pond** – Notices stating “no unauthorised fishing or swimming” to be purchased.

**9.3 CONSERVATION ISSUES** - nothing to add

**9.4 Highway Issues** – Brooks Close had been cleaned by the Highways Department.

**9.5 VACC Report** – Planning Application for Crematorium did not go to Planning on 14 March and is unlikely to be included in the April Planning meeting.

**9.6 Scarecrow/Fete** – Both the Scarecrow Committee and the Willoughby Weekend Committee had met during March and the plans for both events were well advanced - Scarecrow Sunday - 22 April

Willoughby Fete - 23 June

Willoughby Challenge - 24 June

**9.7 Diamond Jubilee**

9.7.1. On the proposition of Councillor Settle seconded by Councillor Belgrove agreed to plant a tree with surrounding bench in the Village to commemorate the Queen's Diamond Jubilee. At present no site has been agreed.

9.7.2 **Willoughby 2012** – The Willoughby Society had responded to a number of questions and concerns raised by the Parish Council in relation to staging and using the Playing Field for this event. The Councillors found the responses acceptable, but would ask for additional details nearer the event.

**9.8 Neighbourhood Watch** – Councillor Settle had arranged a meeting to re-start the Neighbourhood Watch in Willoughby and agreed to be the Co-ordinator with several other villagers. Details to follow once it has been formalised.

10. **Quality Council** – A survey to gather information from villagers in order that this can form the basis of a Village Parish Plan will be circulated to every household during April. On the proposition of Councillor Belgrove seconded by Councillor Hallam the cost of £158 for the preparation and printing of 220 copies was approved. A vote of thanks was recorded to Laura Mullen for her efforts in assisting Councillors Thomas and Settle in the preparation of the Survey.

**10.2 Village Design Statements** – Specimen copies of Design Statements handed to the Chairperson for consideration in readiness for next meeting.



11. **FINANCIAL REPORT**

On the proposition of Councillor Settle seconded by Councillor Belgrove following payments were approved:

G Rigby – Repairs to Village Seats etc.	£ 777.72
E.ON – Street Lighting Maintenance	£ 120.90
Barriers Direct – Playing Field Barrier	£ 270.52
Willoughby Challenge – Grant	£ 80.00
Village Hall – Support of Village Hall Mtnc	£ 450.00
CAB – Support of CAB expenses	£ 100.00
Air Ambulance – Support of Air Ambulance	£ 100.00
WPCC – Support of Maintenance of Parish Clock & Churchyard Mowing	£1650.00
Clerks ½ yr Salary and Other Expenses	£1004.78
Godfry Payton – Survey Fees	£ 150.00

12 **Urgent Business**

12.1 **Grass Cutting** – Clerk to contact S Hartwell re commencement of Playing Field and Verge cutting.

12.2 **Allotments** – Parish Council is still actively looking for sites for allotments within the Village.

13 **Date of Next Meeting** – Next Parish Council Meeting Tuesday 15 May 2012 at 7.30 pm in the Village Hall

**Parish Clerk**..... **Chairperson**.....

**Date** .....