

Minutes of the Parish Council Meeting held on Tuesday 19 June 2012 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas, B Hallam, A Belgrove, R Settle, T Thomas and the Clerk

Members of the Public Present: County Councillor R Hazelton (Part Meeting)

1. **Apologies** – None received
2. **Declaration of Interests** – None
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor T Thomas seconded by Councillor A Belgrove the minutes of the meeting on 15 May 2012 were approved as a true record and signed by the Chairperson.
5. **County Councillor R Hazelton – update on Issues**
 - 5.1 Congratulations on the refusal of Planning Permission by RBC for the Crematorium in Moor lane – an excellent turnout by Villagers at the Planning Meeting.
 - 5.2 The Caravan stolen from Church Road Grandborough has been recovered in Leicester (incident 0251 17:05:12) Police Report May 2012.
 - 5.3 **A45 Café** – The Planning Department of RBC are awaiting a Planning Application regarding the use of the area behind the Café by “Hydro Fans Direct”. If no application is received then enforcement action to be taken.
 - 5.4 **Car Wash A45** – The Highways Authority still have issues with the spray from the Car Wash onto passing vehicles.
 - 5.5 **B.T. Telephone Sub Station A45** – The Chairperson advised County Councillor R Hazelton that a Car is still parked at this site every day and that the Planning Department of RBC is advised daily of this.
 - 5.6 **Longdown Lane Lighting** – Warwickshire County Council has advised that the risk at this junction of providing lighting does not justify the cost. Of the 5 accidents reported 3 were in daylight hours.
 - 5.7 **Moor Lane** – The Highways Department has again filled in the edges with gravel, but this is removed by vehicles as soon as it is laid. County Councillor R Hazelton to take up with Highways.
 - 5.8 **Community Bus** – Details of the new Community Bus Service have been placed in the Parish Notice Board.

County Councillor R Hazelton left the meeting.

6. **Matters Arising from the Minutes**
 - 6.1 **Dog Bin** – The new Dog Bin for Pye Court had been purchased and will be placed on site shortly.
 - 6.2 **Salt Bin** – The replacement Salt Bin for the junction of Lower Street and Main Street has been purchased and will be placed in position.
 - 6.3 **Signs** – The new Car Park and Pond Signs are still awaited.
7. **PLANNING APPLICATIONS**

7.1 **Navigation House** – Planning permission refused for the retention of two free standing non-illuminated Signs at this address. The Parish Council had objected to this application.

8. **8.1 Playing Field**

8.1.1. New Gate – vote of thanks to Councillors Hallam and T Thomas for the installation of the new gate in the Playing Field

8.1.2. Fir Tree at entrance – Councillor T Thomas to look into the cutting back or the removal of the fir tree at the Playing Field entrance and report back to the next meeting.

8.1.3. Mr G Rigby to be approached as to the removal of the graffiti inside the Playing Field Shelter and to the repainting and refurbishment of the Kissing Gate at the Playing Field entrance.

8.2 Conservation Issues

8.2.1. **Shrubbery Footpath** – with the unacceptable response from the Highways Department as to the state of this footpath the Parish Council is to access what can be achieved locally whilst awaiting action from the Highways Department.

8.2.2. **Hedgerows** - Councillor B Hallam had contacted Rugby Borough Council in regard to a review of Bio-diversity across the Borough of Rugby and to help with information on hedgerows in the Willoughby Parish, but had been informed that as yet the review was only being conducted at a Pilot Scheme which as yet did not include Willoughby.

8.2.3. **Highways** – The Council has raised with the Highways Department the unacceptable condition of the road outside Mr Palmer's property in Pye Court. The Council is attempting to hold site meetings with the Contractor in the near future.

8.2.4. **Footpath – Magdalen Road/Main Street** – Councillor T Thomas to spray the footpath edges to kill the overgrowing weeds etc.

8.3 **VACC Report** – Planning permission for the proposed development in Moor Lane had been refused at the Planning Meeting of Rugby Borough Council. The Council is waiting to see if an appeal is made.

8.4 **Village Fete** – To take place on 23 June 2012 and will be opened by Mrs A M Mitchell.

8.5 **Diamond Jubilee** – Parish Council has decided against installing a circular bench around a mature tree and is now considering other options to commemorate the Diamond Jubilee.

Mrs E Vessey has kindly offered several mature Horse Chestnut trees for planting around the Village as yet no sites have been agreed.

8.6 **Neighbourhood Watch** – As yet Councillor Settle has been unable to arrange a meeting in Willoughby due to poor communication from the Rugby Area Co-ordinator. Councillors will raise the issue at the Dunchurch Divisional Meeting at Flecknoe on 20 June.

9. **Quality Council** – The Parish Council is in the process of collating the responses to the Parish Survey and is considering the best methods for the Presentation of the responses to the public and as to how to include the findings into the Parish Plan.
Where villagers have expressed a wish to be involved or participate in village activities or organisations the information will be forwarded to the relevant organisation.

10. **FINANCIAL REPORT**

10.1 On the proposition of Councillor Belgrove seconded by Councillor T Thomas the following payments were approved:

WALC – Membership Subscription	£113.00
E.ON – Electrical Maintenance	£120.90
S Hartwell – Mowing	£438.00

- 10.2 **Financial Report** – On the proposition of Councillor T Thomas seconded by Councillor Belgrove the internally audited Annual Return for presentation to the Auditors (Clement Keys) was approved and signed by the Chairperson. Thanks to Mr F L Mitchell for undertaking the internal audit.

11. **Urgent Business**

11.1 **Flood Planning** Councillors M Thomas and R Settle had attended a meeting at Rugby Borough Council on Flood Planning. The Parish Council has a need to develop a flood plan in the future.

11.2 **Allotments** – The Parish Council is in negotiation with Mr O Marlow in regard to the purchase of a parcel of land which would be suitable for providing an allotment amenity (providing enough interest is shown by villagers).

11.3 **Dogs** – The Parish Council has been informed that there as been a problem with dogs attacking another dog in the Village. The Parish Council confirms that it is the owners responsibility to keep dogs under control and that they should be on a lead whilst in a public place wearing a collar with clear identification on the collar at all times. It is an offence to allow a dog under your charge to behave in an aggressive manner. For assistance with dog related problems the Dog Warden can be contacted at Rugby Borough Council on 01788 533533

11.4 **Maurice Henson** It is with sadness that the Council has learnt of the loss of Maurice Henson who served the Village as a Parish Councillor for many years. Maurice was a valuable member of the Parish Council and would undertake any task required of him with humour and expertise – he will be sadly missed in and around the Village.

- 12 **Date of Next Meeting** – Next Parish Council Meeting Tuesday 24 July 2012 at 7.30 pm in the Village Hall

Parish Clerk..... **Chairperson**.....

Date