

Minutes of the Parish Council Meeting held on Thursday 24 March 2011 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson), B Hallam, A Belgrove, and the Clerk

Members of the Public Present: County Councillor R Hazelton, Mr P Bones, Warwickshire County Council Flood Risk Manager.

1. **Apologies** – None received
2. **Declaration in Interest** – None
3. **Questions from the Public** – None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Hallam the minutes of the meeting on 3 March were approved as a true record and signed by the Chairperson.
5. **Police Report** – The Police will not in future be issuing the Parish Council with monthly crime figures for Willoughby or the Leam Valley, they can however be viewed by visiting www.police.uk and entering the Village name.
6. **Mr P Bones**
Mr Bones the WCC Flood Risk Manager gave a presentation to the Parish Council outlining the ways that residents could protect their homes from flooding if living in the flood plain. Since the flood plain for Willoughby is computer generated from perhaps outdated or untrue information, residents are urged to notify Mr Bones on www.warwickshire.gov.uk/EPX or phone him on 01926 412826 or Mobile 07742 764851 to outline any flooding issues or accounts of recent flooding. Mr Bones agreed to liase with the Chairperson as to what action, if any, he could take in regard to the Cemetery & Crematorium proposal in Moor Lane.

Mr Bones left the meeting
7. **County Councillor R Hazelton**
 - 7.1 **A45 – Car Wash** – No enforcement order has been applied by RBC at this site as it is believed that a Planning Application will be submitted to RBC shortly and this stops any enforcement order.
 - 7.2 **Moor Lane** – County Councillor R Hazelton to raise with the Highways Department a pothole between “Old Pastures” and Manor Farm Barns in Moor Lane which is some 9” deep. R Hazelton advised the Council that additional money had been made to WCC by General Government to help repair potholes.
The large crack in the road outside Barberry Cottage will also be raised with the Highways Department.

- 7.3 **A45** – County R Councillor to raise with the Highways Department a manhole on the A45 between Longdown Lane and Onley Prison entrance where the tarmac has become adrift from the manhole.
- 7.4 **Main Street Sign** – The Chairperson asked County Councillor R Hazelton to thank the Highways Department for their prompt action in removing the damaged Sign at the entrance to Main Street – a replacement is on order.
- 7.5 **Footpath (Big Ground)** – The Clerk is to follow up with WCC (Footpaths) the need for replacement stiles at three points on this footpath.

County Councillor R Hazelton left the meeting.

8. **PLANNING APPLICATIONS**

- 8.1 **The Lodge Willoughby House** - Erection of a replacement dwelling with a detached garage. The Parish Council have raised no objections

9. **CORRESPONDENCE**

- 9.1 **Amenity Verge Cutting 2011** – Confirmation from RBC that £639 from the Rural Grass Verge Cutting budget will be available to Willoughby.
- 9.2 **Pond Sign** – Confirmation from the Willoughby Society that £650 would be made available for this sign which has been collected by them. Sign to be erected at the pond in the near future.
- 10. 10.1 **Village Pond** – Educational Display Board now received and awaits erection on site. A working party is to clear site of rubble and wood from the field at the rear of the pond on 31:03:11. Purchase of seed for field and aggregate to fill in the area at the side of the pond is in hand.
- 10.2 **Playing Field** – Installation of Piccolo activity unit and Helicopter Spring Unit completed. A safety inspection by ROSPA has been completed and the application to RBC for a grant from the RBC Parish Capital Spending Fund will be made.
- The repair and repainting of the Roundabout and Igloo has been completed.
- 10.3 **Hedges/Ditches – Field ditch between Pye Court & Brooks Close** – The concerns regarding the culverts at both ends of this ditch have been referred back to RBC who have advised they will investigate when availability of personnel permits.
- 10.4 **Affordable Housing** – ongoing still no date for public presentation known.
- 10.5 **Scarecrow Sunday & Willoughby Weekend** - ongoing
- 10.6 **PAYE – HMRC Guidance on Clerks PAYE implementation** – On the proposition of Councillor Belgrove seconded by Councillor Hallam agreed to outsource to Douglas Tonks - Chairperson to follow up
- 10.7 **VACC Update** – Chairperson updated the Council on the steps which had been taken by the VACC Committee since the last meeting. The Council are to investigate procedures to see how the Parish Council can continue to support the Committee.

11. **FINANCIAL REPORT**

On the proposition of Councillor Hallam seconded by Councillor Belgrove the following payments were approved:

Allan Board – Playing Field Preparation Work

£ 276.00

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| Inside Out – Playing Field Painting | £ 491.00 |
| Clerks ½ yr Salary & Expenses | £1021.65 |
| T J Thomas – Pond expenditure | £ 277.00 |
| Metrosigns – Educational Display Board | £ 936.00 |
| E.ON – Street Lighting | £ 120.90 |

On the proposition of Councillor Belgrove seconded by Councillor Hallam it was agreed to support the following payments:

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| Willoughby Challenge | £ 80.00 |
| Village Hall Maintenance | £ 450.00 |
| CAB | £ 100.00 |
| Air Ambulance | £ 100.00 |
| W.P.C.C. – Churchyard Maintenance | £1500.00 |
| Village Clock | £ 168.00 |

12. **URGENT BUSINESS**

12.1 Clerk to follow up the possibility of having Preservation Orders placed on the Sandstone Wall at Mr Stearns Farm and the Cottage in Moor Lane occupied by Mr K Barden.

13. **Date of Next Meeting** – Annual Parish Meeting 19 April in the Village Hall at 7.30 pm. Clerk to prepare Balance Sheet and Annual Report.

Next Parish Council Meeting Tuesday 10 May 2011 at 7.30 pm in the Village Hall.

Parish Clerk..... **Chairperson**.....

Date