

Minutes of the Parish Council Meeting held on Tuesday 6 September 2011 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas, B Hallam, A Belgrove, R Settle
T Thomas and the Clerk

Members of the Public Present: None

1. **Apologies** – Apologies were received from County Councillor R Hazelton
2. **Questions from the Public** – None
3. **Declaration of Interests** - None
4. **Minutes** on the proposition of Councillor Hallam seconded by Councillor Belgrove the minutes of the meeting on 5 July 2011 were approved as a true record and signed by the Chairperson.
5. **County Councillor R Hazelton – update on Issues**
In the absence of County Councillor R Hazelton the Chairperson update the meeting on issues actioned at last meeting.
 - 5.1 **A45 – Car Wash** – The operators of the Car Wash had submitted a Planning Application for this activity but this has been invalidated due to lack of information supplied. It is expected that another application will be made in due course.
 - 5.2 **Standing Water Under A45 Bridge**- Councillor M Thomas to contact R Hazelton regarding the persistent water standing under the bridge on the A45 even after a slight shower.
 - 5.3 **Sub Station A45** – Councillor M Thomas to contact Planning Authorities stating that the sub-station is occupied and that a cyclist leaves the site every day.
 - 5.4 **Woolscott Lane** – Councillor M Thomas to contact Highways Department to advise that both hedges on Woolscott Lane need cutting back and not just the A45 side as reported in the minutes of 5 July 2011.
 - 5.5 **7.5 Tonne Restriction** – County Councillor R Hazelton to be advised that vehicles over 7.5 Tonnes continue to use the village as a short cut and that one such vehicle became stuck on the bridge at the Lower Street/Main Street junction at 3.50 am recently on its way to the Equestrian Centre on the A45.
 - 5.6 **Agenda** – Meeting agreed that Matters Arising from the Minutes should be added to the Parish Council Meeting Agenda in future.
6. **PLANNING APPLICATIONS**
 - 6.1 **Onley Grounds Farm** – Permission granted on Appeal for the construction of a Grain Store. The Parish Council had objected to this application.
 - 6.2 **Ivy House Farm** – Permission granted for the erection of a two-storey side extension. The Parish Council had raised no objections to this application.
 - 6.3 **Rugby & Daventry Crematorium & Cemetery Project** – Councillors M Thomas and B Hallam attended the Public Meeting on 12 July – the project

was now in the Planning Department and the Planning application is expected to be heard in April/May 2012.

6.4 Planning Application for Crematorium & Cemetery In Moor Lane

The Chairperson updated the Parish Council on the present position, details of the recent work carried out by the VACC Committee and the actions that are recommended for villagers to undertake have been circulated in the form of a flyer which accompanied the September issue of the Willoughby Monthly. On the proposition of Councillor Belgrove seconded by Councillor T Thomas, it was agreed that Councillor M Thomas should prepare a letter of objection with all the relevant points listed so that the Parish Council could make a rapid response once Mr Waheed made his formal application.

7. CORRESPONDENCE

7.1 **Leader Project** – Funding was available for exciting projects in the rural areas of Rugby Borough agreed to hold for future consideration.

7.2 **Speed Aware** – As yet it has not been possible to agree a date with Warwickshire County Council to advise on safety issues at a Parish Council meeting.

7.3 **Police Report** – The Leam Valley Crime figures for August 2011 were available at the meeting, additional information can be obtained from www.safer-neighbourhoods.co.uk - Rugby Rural South. The Police are to be asked if Farms are included in the report.

8. 8.1 **Village Pond** – The Lilies around the Pond which have died will be replaced if possible, a working party will cut back the willow sprouting which had taken place over the last 12 months. Councillor T Thomas to arrange a suitable date.

8.2. **Playing Field** – The Parish Council is to make an application to the Willoughby Educational Foundation for a grant if possible towards the maintenance and insurance of the Playing Field and its equipment. To date some £2707 has been spent on these items.

8.3 **Affordable Housing** – ongoing – letter sent to Warwickshire Rural Housing Association supporting any application to Rugby Borough Council for Planning Permission.

8.4 **Parish Plan/Quality Council** – The Parish Council has started work on a Parish Plan and there will be a questionnaire circulated around the village asking villagers what they would like to see in future in the village. Councillors were given a draft questionnaire for comment and additions to be returned to the Chairperson in 2 weeks.

8.5 Conservation

8.5.1. **Playing Field & Brooks Close Hedges** – Mr R Heckford has been requested to have the Playing Field hedge and Brooks Close hedge (right-hand side) cut back as in previous years.

8.5.2 **Walnut Trees – Rose Inn** – Councillor M Thomas to approach the Landlord of the Rose Inn and agree the extent of the cutting back required together with costings/payments and any application to RBC for permission as the trees are protected.

8.5.3 **Preservation Orders** – ongoing.

8.5.4. **Hedges** – Clerk was asked to visit the owners of No: 1 White Barn Close and 70 Main Street and follow up the Council's request to cut back the hedges fronting their properties.

8.5.5. **Village Clock Repairs** – On the proposition of Councillor Belgrove seconded by Councillor T Thomas the remedial work required for the Village Clock was agreed. Councillor M Thomas to arrange.

8.5.6. **Bus Shelter (Main Street) & Village Seats** – Quotations for the repair, renovation and painting of all the Village seats (if required) and the Bus Shelter has been requested.

8.5.7. **Street Lighting** – On the proposition of Councillor Settle, seconded by Councillor T Thomas quotations from E.ON (£445.00) and Western Power (£361.20) for the supply and connection of a replacement Street Light in Main Street was agreed.

8.5.8. **Haywards Lodge** – The Willoughby Society have arranged for a working party from British Trust for Conservation Volunteers to spend the day at Haywards Lodge helping to thin some of the excess trees and undergrowth. The Parish Council thanks and acknowledges the efforts and funding of this by the Willoughby Society.

9. **FINANCIAL REPORT**

9.1 On the proposition of Councillor Belgrove seconded by Councillor Settle the following payments were approved:

Western Power – Electrical disconnection	£ 467.59
S Hartwell – Mowing	£ 594.00
Village Hall hire	£ 45.00
Red Cross – Willoughby Fete	£ 198.00
S Hartwell – Mowing	£ 396.00
A Board – Litter Bin Bases	£ 136.34
Glasdon – Salt Bin	£ 104.32
Clement Keys – Audit	£ 162.00
S Hartwell – Mowing	£ 396.00
WPCC – Clock Lumination	£ 150.00

9.2 **Financial Annual Report**

The Financial Annual Report has been returned from Clement Keys and approved – a notice to this effect has been placed on the Parish Notice Board.

10. **ANY OTHER BUSINESS**

10.1. **Over 60's Christmas Lunch** – On the proposition of Councillor Hallam seconded by Councillor Settle the Parish Council have agreed to once again organise the over 60's Christmas Lunch at the Rose Inn. Clerk requested to approach Willoughby Charity to request a grant towards this event. Councillor M Thomas to approach the Landlord of the Rose Inn.

10.2 **Land outside Village Hall** – Councillor M Thomas to confirm with the Land Registry the owner of the strip of land which fronts the Village Hall.

10.3 **Moor Lane** – Councillor M Thomas has contacted the Highways Department in regard to the clearing out and cleaning of the brook in Moor Lane.

10.4 **Neighbourhood Watch** – The Council have been made aware that one person is interested in running the neighbourhood organisation in the Village. Other villagers who are interested should approach the Parish Council

10.5 **Parish Council Meetings** – On the proposition of Councillor B Hallam,

seconded by Councillor Belgrove it was agreed to hold Parish Council Meetings on a Monthly Basis with the 2nd Tuesday in each month the preferred date. Clerk to prepare a list of meeting dates.

11. **Date of Next Meeting** – Next Parish Council Meeting Tuesday 8 November 2011 at 7.30 pm in the Village Hall.

Parish Clerk.....*DeWilde*..... **Chairperson**.....*[Signature]*.....
Date*15/10/11*.....