

**Minutes of the Parish Council Meeting held on Tuesday 5 July 2011 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas, B Hallam, A Belgrove, R Settle  
T Thomas and the Clerk

**Members of the Public Present:** County Councillor R Hazelton, Mr N Gilliver  
(Development Services Officer Warwickshire  
Rural Housing Association)

1. **Apologies** – None received
2. **Questions from the Public** - None
3. **Declaration of Interest** – None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Hallam the minutes of the meeting on 10 May 2011 were approved as a true record and signed by the Chairperson.
5. **Co-opted Member** – Mrs R Settle had agreed to be a co-opted member of the Parish Council to enable the full complement of the Council (5) to be met. In the presence of the Clerk Councillor R Settle signed the “Declaration of Acceptance of Office” for Parish and Town Councillors. The Chairperson welcomed Mrs Settle to the Parish Council.
6. **Affordable Housing** – Mr N Gilliver of Warwickshire Rural Housing Association gave a report of the Public Consultation event held on 30 June 2011 in Willoughby Village Hall on the proposed 3 affordable homes in Brooks Close. At the Consultation no adverse comments to the development were received.  
Mr Gilliver expected to be advised by the end of July if funding would be made available for the development and if so then it was expected that a formal Planning Application would be made in September.  
On the proposition of Councillor Hallam, seconded by Councillor Belgrove the proposed development was fully supported and Mr Gilliver was informed that the Parish Council would support the planning application when made. Councillor M Thomas agreed to write to Mr Gilliver and confirm the Parish Council’s support. The Chairperson thanked Mr Gilliver for his attendance and hard work over the last few years on the project.

Mr Gilliver left the meeting.

7. **County Councillor R Hazelton**  
**7.1A45 – Car Wash** – The Planning Application for this activity had not included the appropriate fees when presented to Rugby Borough Council and therefore has not progressed.  
County Councillor R Hazelton agreed to request the Planning Officer to attend the site to establish current position and also view the advertisement signs for the Car Wash and ascertain if they also required Planning permission.

**7.2 VACC Signs** – County Councillor R Hazelton to forward the disgust of the Parish Council in the way in which these signs were taken down and disposed of without any consultation or contact with the VACC Committee or Parish Council.

**7.3 Crime Reports** – A copy of the Incident figures for Leam Valley – June 2011 has been received and it indicates 1 Burglary at a Shed/Garage, 1 suspicious circumstance reported by the Police and 1 fire in Willoughby. The Police have advised that villagers should be aware of break ins through kitchen windows to take car keys.

**7.4 Wind Farm** – County Councillor R Hazelton advised that proposals have been made for a wind farm on the Shuckburgh Estate. A trial windmill is to be erected shortly.

**7.5 Sub-Station A45** – County Councillor R Hazelton advised that he is still waiting for the Planning Department's responses as to if the old Sub-Station is being used as a home instead of the Mobile Home on site.

**7.6 – Pye Court** – County Councillor R Hazelton advised that work would be carried out on the drain in Pye Court in the near future in an attempt to improve on the flooding problem. He will also request that the Highways Department turn the "No Through Road" sign through 90 degrees to prevent lorries trying to turn in Pye Court.

**7.7 Hedges – Woolscott Lane** – County Councillor R Hazelton to request the Highways Department to cut back the hedge on the A45 side of this road to its original boundary line (i.e. the landowners hedgerow).

**7.8 Crematorium – Onley Lane** – Parish Council advised of the forthcoming public presentation for this proposed development and urged to attend.

**7.9 7.5 Tonne Restriction** – County Councillor R Hazelton to raise again with the Warwickshire County Council the number of vehicles over 7.5 tonnes which are using the village as a short cut and not as reported previously delivering goods to local farmers.

County Councillor R Hazelton left the meeting.

## 8. **PLANNING APPLICATIONS**

**8.1 The Parlour Manor Farm Barns** – Permission granted for the replacement of out-buildings with garage extension external alterations and provision of roof lights. The Parish Council had raised no objections to this development.

**8.2 Onley Grounds Farm** – Permission granted by Daventry District Council for the construction of building incorporating offices, canteen, store, changing rooms, classrooms, viewing areas, horse holding area and medical room.

**8.3 Ivy House Farm** – An application has been made for the erection of two-storey extension. The Parish Council has raised no objections to this application.

**8.4 Preservation Orders** – Prior to any application for having Preservation Orders placed on the sand wall by Mr Stearns farm and the Cottage in Moor Lane occupied by Mr K Barden, the Chairperson agreed to approach the

**8.5 Planning Application for Crematorium & Cemetery In Moor Lane**  
The Chairperson updated the Parish Council on the present position and the work currently underway by the VACC Committee.

*Shank to the  
owners*



9. **CORRESPONDENCE**

9.1 **Village Clock Repairs** – Chairperson awaiting response from “Smiths of Derby” on remedial work proposed.

9.2 **Speed Aware Modular Signs System** – Quotations have been received from TWM Traffic Control Systems for the installation of Speed Aware Signs in the Village. The Parish Council has decided not to follow this route as the cost was likely to be up to £1500 for each sign.

Clerk asked to arrange for the Warwickshire County Council adviser on Safety Issues to attend a Parish Council Meeting in the future.

9.3 **Replacement Street Light – Main Street** – A quotation for a replacement Street Light on the pole near the Telephone Kiosk has been received. The quotation is for £445 + VAT. As yet an Invoice for the dismantling of the damaged Street Light which it will replace and a quotation to install the new one is awaited. A final decision will be made once all quotations are available.

10. **Village Pond** – The rubbish bin and sign have been installed and in place, a planting working party from Willoughby Society will be planting plants around the pond during July.

10.2 **Playing Field** – Councillor T Thomas agreed to purchase 2 bags of Bark on behalf of the Parish Council for placement under the existing swings and igloo.

The Clerk agreed to replace the warning notices on the Goal which had been removed by vandals and found in the hedgerow.

On the proposition of Councillor Belgrove seconded by Councillor Settle it was agreed that a quotation from G Rigby for £450 be accepted to paint wooden parts of Shelter external and roof, paint and repair Climbing Frame, paint swings.

Councillors agreed that Councillor Hallam should approach A Board to lay two slabs of concrete on which the litter bins could be installed.

10.3 **Walnut Trees – Rose Inn** – Chairperson agreed to obtain a quotation from Arbolution Tree Services for the cutting back of the Walnut Trees in the “Rose Inn” garden which overhang the Playing Field. The Parish Council understands that the Landlord of the Rose Inn wishes to be involved and contribute to the costs incurred.

Clerk asked to advise RBC as to this cutting back as the Walnut Trees are subject to a Preservation Order.

10.4 **Playing Field Hedge** – Clerk asked to contact Mr R Heckford and arrange for the cutting of the Playing Field hedge and the hedge in Brooks Close.

10.5 **Willoughby Weekend** – This had taken place on Saturday/Sunday 25/26 June and was again a tremendous success enjoyed by a large number of villagers and friends. Thanks are recorded to all those who helped organise the event, all those who undertook the numerous tasks on the day and to everyone who attended.

The Parish Council is however to ask the Football Challenge Competition to contribute towards the cost of the “Red Cross”.

10.6 **Parish Plan/Quality Council** – ongoing but more priority to be given to it at future meetings a possible village questionnaire to be considered.

10.7 **Footpath (Big Ground)** – Warwickshire County Council have placed

the replacement of the three stiles on this footpath on their programme of work.

11. **FINANCIAL REPORT**

11.1 On the proposition of Councillor Belgrove seconded by Councillor T Thomas the following payments were approved:

WALC Subscription	£108.00
E.ON Street Light Maintenance	£120.90
Glasdon – fixing bolts	£ 27.96
S Hartwell – Mowing June	£396.00
M Thomas – Catering	£ 36.41
RBC – Election Costs	£ 48.75
R O'Donnell – Fete Notice	£ 50.00

11.2. **Financial Annual Report** – On the proposition of Councillor T Thomas seconded by Councillor Belgrove the internally audited Annual Return for presentation to the Auditors (Clement Keys) was approved and signed by the Chairperson. Thanks to F L Mitchell for undertaking the internal audit.

12. **ANY OTHER URGENT BUSINESS**



12.1 **Cottage Farm Fire** – Parish Council to check with Warwickshire Fire Brigade if they met the response time required in responding to the fire at Cottage Farm and also as to their ability to provide sufficient water to deal with it.

12.2. **Shuckburgh Wind Farm (minute 7.4)** – Chairperson agreed to write an objection letter regarding the proposed Wind Farm on the Shuckburgh Estate.

12.3 **Hedges** – Council is to write to the owners of No: 1 White Barn Close and 70 Main Street requesting that the hedges fronting the footpath are cut back following a number of complaints to the Council.

12.4 **Gritting Bin – Main Street/Magdalen Road Junction** – On the proposition of Councillor T Thomas seconded by Councillor Belgrove the Council agreed to purchase a 190 litre Gritting Bin from Glasdon to replace the broken one at this junction.

13. **Date of Next Meeting** – Next Parish Council Meeting Tuesday 6 September 2011 at 7.30 pm in the Village Hall.

Parish Clerk.....  ..... Chairperson.....  .....

Date ..... 6.9.11 .....