

**Minutes of the Parish Council Meeting held on Tuesday 7 September 2010 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas (Chairperson), B Hallam, A Belgrove R Heckford and the Clerk

**Members of the Public Present:** County Councillor R Hazelton (part meeting only)

1. **Apologies** – Councillor T Thomas
2. **Declaration of Interest** – None
3. **Questions from the Public** – None
4. **Minutes** – Minutes of Tuesday 8 July 2010 approved as a true record on the proposition of Councillor A Belgrove seconded by Councillor Heckford.
5. **Police Report** – Back Police reports from previous months have been forwarded to the Council but none received for July or August.
6. **County Councillor R Hazelton**

6.1 **Abattoir** – Although no Appeal to the Secretary of State against the Planning refusal by Rugby Borough Council for this development has been made, one is expected to be lodged. Correspondence has been received from Wells McFarlane (Chartered Surveyors and Property Consultants) as to possible alternative sites. The Parish Council have forwarded several possible locations.

6.2 **Fire Service** – A decision has been made to close Brinklow Fire Station, but Rugby Borough Council has some misgivings about this and are in discussions with the Fire Service.

6.3 **Highway Issues** – The Parish Chairman and County Councillor R Hazelton are to meet with Mark Widdows (County Highways) week commencing 13 September to look at the outstanding Highway issues in Willoughby – they are:

- 6.3.1. Woolscott Lane – The severe cracks in this road
- 6.3.2. Longdown Lane – Cutting back of the hedge to improve vision.
- 6.3.3. Main Street – the pothole outside “The Firs”
- 6.3.4. Lower Street – Broken Kerb outside “The Red House”
- 6.3.5. Drains – the cleaning of the drains within the village
- 6.3.6. Brooks Close/Lower Street – examination of the drain from the pond under Lower Street and responsibility for this

6.4 **Storage Container – Moor Lane** – The Planning Inspectorate has allowed the appeal for the erection of a Barn on Willoughby Fields Farm, the Containers already on site will however have to be removed once the Barn is completed.

6.5 **Support for the Needy** – The Parish Council have been requested to provide (when appropriate) Rugby Borough Council with information on any Parishioner



in need. This will be done through County Councillor R Hazelton.

County Councillor R Hazelton left the meeting.

## **7.0 Planning Applications**

**7.1- 37 Main Street** – Feedback from the Planning Authorities as to if Planning permission is required for a Fabricated building at the rear of this property is awaited.

**7.2 – Willoughby Fields Farm** – The Parish Council have raised no objections to the proposal for the retention of three shipping containers for the storage of agricultural related stock and equipment on this site. Planning permission granted for this on 20 August 2010.

**7.3 – Ivy House Farm** – The Parish Council have raised no objections to the proposal for the construction of a single Tennis Court with artificial grass surface and green surround fencing at 2.7 metres height at this address.

**7.4 – The Lodge – Willoughby House** – Planning permission granted for the erection of a two storey extension and two storey rear extension including alterations to existing roof. The Parish Council had raised no objections.

**7.5 Old Wesleyan Chapel** – The Parish Council have raised no objections to the erection of a single storey rear extension and retention of an existing flue at this address.

## **8.0 CORRESPONDENCE**

**8.1 Best Kept Village Competition** – Councillors M Thomas and R Heckford are to try and attend the Award Ceremony on 22 September in Wolston Community Centre.

**9.0 9.1 Village Pond** – Alterations to the outlet at the village pond now complete. On the proposition of Councillor Heckford, seconded by Councillor Belgrove the payment of £311.37 to Allan Board was approved.

The Chairperson and the Clerk had met with Mr S Marks of Rugby Borough Council and it is important that all uncompleted projects for the pond are complete by the end of the Financial Year, with this in mind Councillor Belgrove to liaise with Willoughby Society regarding the Educational Display Board at this site. Councillor T Thomas to be approached regarding the dead lilies which had been planted in the pond. The Clerk to chase the providing of a "Deep Water" sign and on the proposition of Councillor Belgrove seconded by Councillor Heckford to purchase one Glasdon Jubilee Litter Bin in Deep Green and two Glasdon Topsy 2000 Litter Bins in Deep Green. Councillor Heckford is to clear the area at the back of the pond in the next few weeks.

**9.2 Playing Field** – The meeting with the adjacent Landowner as to the purchase of additional land as yet not taken place – Clerk to make contact.



Enterprise Inns are to be contacted regarding the repairs to the field entrance from the Rose Inn.

Councillor Hallam agreed to approach Allan Board Builder for a Quotation to resite the loose seat in the Playing Field, the next site to be alongside the Shrubbery Footpath fence.

A chain and lock to be purchased for the securing of the field gate at the entrance to the Playing Field opposite the "Old School House".

**9.3 Highway Issues** – In addition to the issues raised with County Councillor R Hazelton (6.3.1.-6.3.6.) the Parish Council noted the cutting back of the hedge in Lower Street opposite Barbary Cottage. A letter of thanks to be sent to the residents of 1 Whitebarn Close.

**9.4 Quality Council** – The Clerk is to register for qualification in "The Certificate in Local Administration". On the proposition of Councillor Belgrove seconded by Councillor Heckford the initial outlay of £210 was agreed.

Councillor M Thomas agreed to commence work on the Parish Plan, one of the requirements in becoming a "Quality Council".

## **10. FINANCIAL REPORT**

The Clerk outlined to the Councillors an update on the present financial position and perceived expenditure up to the end of the financial year.

On the proposition of Councillor Heckford seconded by Councillor Belgrove the following payments were approved:-

Village Hall Hire	£ 36.00
S Hartwell -Mowing	£387.75
British Red Cross – W Weekend	£146.88
WPCC – Church Lighting	£150.00
S Hartwell – Mowing	£193.88
A Board – Pond	£311.37

## **11. Urgent Business**

**11.1 Horse Chestnut Trees** – Councillor T Thomas had provided the criteria for cutting back of the Horse Chestnut Trees outside the Amenity Garden in Main Street. Clerk to ask for Quotations from the Approved Contractors List.

**11.2 Walnut Trees – Playing Field** – Councillor T Thomas had provided criteria for cutting back the two Walnut Trees at the Rose Inn which overhang the Playing Field. Clerk to ask for Quotations from the Approved Contractors List.

**11.3 Bonfire Night** – Agreed that the Parish Council would support the organising of the Annual Bonfire Celebrations in Moor Lane.



11.4 **Over 60's Christmas Lunch** – Parish Council agreed to again hold the Over 60's Christmas Lunch – the date and venue as yet to be agreed. Clerk asked to contact the Willoughby Charity with the view to obtaining a grant towards this event.

12. **Date of Next Meeting**

Next Parish Council Meeting will be 2 November 2010 at 7.30 pm in the Village Hall.

**Parish Clerk** ..... **Chairperson** .....

**Date** .....



## **PARISH OF WILLOUGHBY**

I hereby give notice of a Parish Council Meeting to be held in the Village Hall on Tuesday 2 November 2010 at 7.30 pm.

Clerk  
Willoughby Parish Council

### **AGENDA**

1. Apologies
2. Declaration of interests Personal or Prejudicial
3. Questions from the Public
4. To approve and sign minutes of meeting held on 7 September 2010
5. Police Report
6. County Councillor R Hazelton – issues arising since last meeting and update
7. Planning Applications as received
8. Correspondence as received
9. 9.1 Village Pond – update
- 9.2 Playing Field - update
- 9.3 Highway/Footpath issues - update
- 9.4 Quality Council
- 9.5 Over 60's Christmas Lunch
- 9.6. Precept 2011-2012
10. Financial Report
11. Urgent Business