

Minutes of the Parish Council Meeting held on Tuesday 24 March 2009 at 7.30 pm in the Village Hall

Members Present: Councillors M Thomas (Chairperson), B Hallam, T Thomas, R Heckford and the Clerk

Members of the Public Present: County Councillor G D Collett (part meeting)
RBC Councillor R Hazelton (part meeting)
Mr F Carter

1. **Apologies** PCSO K Winfield
2. **Declaration of Interest** – Councillor B Hallam declared an interest on payment for the fencing around the Village pond. Councillor T Thomas declared an interest on clearing up of Shrubbery Footpath.
3. **Public Questions** - None
4. **Minutes** – On the proposition of Councillor B Hallam, seconded by Councillor Heckford the minutes of the meeting on 24 February 2009 were approved as a true record and signed by the Chairperson.
5. **Police Report** – A report on Police incidents (24:02:09 – 24:03:09) had been received from PCSO K Winfield and this was circulated to the Councillors.
6. **County Councillor G D Collett and Rugby Borough Councillor R Hazelton**
 - 6.1 (Agenda 9.1) Yellow Lines now completed at junctions of Lower Street and Main Street.
 - 6.2 Next Dunchurch Divisional Panel to be held in Willoughby Village Hall on 17 June at 7.30 pm.
 - 6.3 Moving the 30 mph Signs in Lower Street has been placed in Highways programme and will be actioned shortly. RBC R Hazelton to take up with Highways the possibility of providing chicanes at both entrances to Willoughby. The cost of these would be expected to be in excess of £40,000 for each entrance.
 - 6.4 Lowering the height and contours of the road at the Bridge (Moor Lane/Lower Street) to see if during flooding water could be prevented from running down Lower Street has been given an estimate in excess of £100,000 and therefore unlikely to be undertaken.
 - 6.5 Land off Moor Lane – Parish Councillors totally dissatisfied with the enforcement actions undertaken by RBC Planning Enforcement Officers and will now raise issue with J Wright MP for assistance. RBC R Hazelton to raise Parish Council's dissatisfaction with RBC Planning Head.
Parish Chairperson and Clerk to attend meeting on Gypsy sites at the Town Hall on 2 April. As yet no decision as to the status of the erection of a barn on one plot of this land is known.

County Councillor G D Collett left the meeting.

- 6.6 (Agenda 9.9) RBC R Hazelton had obtained a leaflet on 'A Guide to developing Parish Community Emergency Plan' – agreed Chairperson and Clerk would establish how our existing Community Emergency Plan complied with these guidelines.
- 6.7 (Agenda 9.7) 'Information Packs' for monitoring Heavy Lorries using the Village as a short cut were being completed by several Villagers. Additional packs are still available if required.
- 6.8 Mineral Plan – RBC R Hazelton raised the concern of additional lorry movement along the A45 if Mineral development takes place alongside the straight mile (Bourton).
- 6.9 (Agenda 9.11) A quotation had been obtained for clearing the Shrubbery Footpath at both ends and this has been forwarded to the Highways Department for action either to finance it through Willoughby Parish Council or to undertake the work themselves, as yet no response had been received. RBC R Hazelton to chase Highways Department. On the proposition of Councillor B Hallam seconded by Councillor Heckford agreed to go ahead with quotation from T J Thomas Landscape Contractor for £250 if negative response received from Highways Department.

Rugby Borough Councillor R Hazelton left the meeting.

7. Planning Applications

Abattoir – Parish Council have written to the Planning Authorities in support of the Grandborough Parish Council's letter of objections (dated 26:02:09) raising additional objections in relation to traffic impacts, siting and smells.

8. CORRESPONDENCE

- 8.1 **Best Kept Village Competition 2009** – Agreed to enter Willoughby in the 2009 Competition.
- 8.2 RBC "Grotspot hit squad to Spring Clean the Borough". Agreed to request the picking of litter on both sides of the A45 from Longdown Lane through to old Railway Bridge.
- 9. 9.1.1 (Agenda 9.2) Pond – On the proposition of Councillor T Thomas, seconded by Councillor R Heckford the payment of £1860 to Support Services (original estimate £1650 + additional agreed fencing) was approved.
Agreed to obtain Quotations for repairs and modification to both the inlet and Outlet entrances.
- 9.1.2 Quotations for seat/seats in memory of Mrs C Marlow with suitably worded Brass Memorial Plate/s to be obtained (Chairperson and Clerk).

Councillors to meet at Pond on Wednesday 25 February to establish inlet location.

- 9.2 (Agenda 9.3) Playing Field – Councillors M Thomas/B Hallam to visit sites with "Husson" Playground Equipment prior to placing order with them (next 2 weeks). Councillor T Thomas to chase Contractor regarding Quotation for revised Shelter design.
- 9.3 (Agenda 9.4) Village Leader Project – ongoing. Quotation received from Blakedown Sport and Play for proposals to date, Clerk to circulate to Councillors.
- 9.4 (Agenda 9.5) Village Fete – next meeting arranged for 26 March to discuss

“outline planning ideas”.

9.5 (Agenda 9.6) – Neighbourhood Watch – ongoing will be raised at Annual Meeting on 21 April 2009.

9.6 (Agenda 9.8) Response from Rural Housing Association/RBC on 5 further sites awaited.

9.7 (Agenda 9.10) Clerk requested to obtain “Template” from WALC for the preparation of a Parish Plan.

10. FINANCIAL

10.1 **Clerks Salary Review** on the proposition of Councillor Heckford seconded by Councillor T Thomas agreed to increase by 2.75% as per National Salary Awards.

10.2 Willoughby Parish Council Donations

On the proposition of Councillor T Thomas seconded by Councillor Heckford the following donations were approved:

10.2.1 Willoughby Village Hall - £450 towards Village Hall maintenance.

10.2.2 Willoughby Parochial Church Council £1000 for Churchyard Maintenance
£150 for Parish Clock Maintenance

10.2.3 Coventry & Northamptonshire Air Ambulance £100 towards running costs

10.2.4 Citizens Advice Bureau £100 towards administration costs

10.2.5 Willoughby Challenge £80 towards running costs.

10.3 On the proposition of Councillor Hallam seconded by Councillor Heckford the following payments were approved:

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|----------------------------|----------|
| T J Bright – Tree Felling | £5900.00 |
| E-ON (Maintenance) | 40.83 |
| R Heckford (Hedge Cutting) | 80.00 |

11. URGENT BUSINESS

11.1 Car Fire – Main Street – Fire Brigade to be approached as to reasons why it took 1 hour to respond to a car fire in Main Street on 20:03:09.

11.2 Willoughby Garage – Owner to be approached as to re-occurrence of parking on “NO PARKING” areas in front of garage.

11.3 Shrubbery Footpath – Councillor Heckford to approach new owners of Holmfield (Lower Street) re cutting back of hedge along this footpath.

11.4 Moor Lane – Parish Council to raise with Highways Department the total dissatisfaction with the recent alterations to the verges along Moor Lane.

12. **Date of Next Meeting** – 12 May 2009 at 7.30 pm in the Village Hall.

Parish Clerk **Chairperson**

Date