

Minutes of the Parish Council Meeting held on Tuesday 19 May 2009 at 7.30 pm in the Village Hall

Members Present: Councillors M Thomas (Chairperson), B Hallam, A Belgrove
T Thomas, R Heckford and the Clerk

Members of the Public Present: Rugby Borough Councillor R Hazelton (part meeting)

Chairperson – on the proposition of Councillor Heckford seconded by Councillor Belgrove, Councillor M Thomas was elected Chairperson of the Parish Council for the coming year.

1. **Apologies** PCSO K Winfield, County Councillor G D Collett
2. **Declaration of Interest** – None declared
3. **Public Questions** - None
4. **Minutes** – Minutes of 24 March 09 approved as a true record on the proposition of Councillor Hallam, seconded by Councillor Heckford.
5. **Police Report** – Clerk read out to the meeting the latest Police report for Willoughby
6. **Rugby Borough Councillor R Hazelton** advised the meeting on the following issues:
 - 6.1 **Pye Court** – County Councillor G D Collett & Councillor M Thomas had met with Mr P Cowley of Highways Department and agreed for resurfacing with chippings of the lane leading down Pye Court.
 - 6.2 **Shrubbery Footpath** – agreed with Mr P Cowl for Footpath Department to clear and trim sides of Shrubbery Footpath, no remedial work on path surface to be carried out.
 - 6.3 **Verge Mowing** – Clerk to request Contractor to trim back verge alongside the footpath leading from Main Street (No: 44) through to Magdalen Road.
 - 6.4 **Lower Street** – Council to approach owner of No: 1 White Barn Close to have hedge severely cut back to original position as it had become dangerous for pedestrians to use the footpath.
 - 6.5 **Land off Moor Lane** – Council advised that the Article 4 placed on this development had been suspended awaiting Planning decisions on Planning applications placed.
 - 6.6 Council advised that Caravan at Willoughby Fields Farm, London Road, Willoughby although only moved to another part of the site would be removed from the site.
 - 6.7 **A45 Footpath** – RBC R Hazelton reported that the proposed Cycle Path from Dunchurch through to the Northamptonshire border was now in doubt due to financial constrictions.
 - 6.8 **Bus Tokens** – Council advised that Bus Tokens had now been replaced with the Mini-bus Scheme. The Mini-bus would operate in Willoughby on Fridays and villagers were asked to contact Rugby Borough Council to register in order to use the scheme. This service did not affect the issuing of Bus Passes.

6.9 RBC R Hazelton repeated his advice for the Parish Council to develop a Village Design Statement/Parish Plan.

7. Planning Applications

7.1 **Moor Lane** – The Planning application for the erection of a Barn on land off Moor Lane had been withdrawn.

7.2 **Mr Janusz Prymaka** had advised the Parish Council that a Planning application would be made in the near future for a conservation and rehabilitation Birds of Prey Centre off the A45 opposite Haywards Lodge. Presentation Packs for individual Councillors would be made available.

8. CORRESPONDENCE

8.2 A quotation for Civil Engineering work at the Village pond had been received, Council decided to hold until after dredging had taken place.

8.3 Approved Contractors – Council have decided to prepare a list of Approved Contractors who would then be invited to quote for any projects which will be undertaken by the Council. Clerk to place notice on Notice Board inviting local Contractors to have their names included on Approved Contractors list.

9. 9.1 (Agenda 9.2) Councillors M Thomas, B Hallam and the Clerk had visited sites with “Husson” Playground Equipment and found the quality to be acceptable. On the proposal of Councillor Heckford seconded by Councillor Hallam agreed to place order with Husson for Playground Equipment as per their quotation No: QUK1949-R2 minus the supply and spread of Playgrade Bark in existing loosfill pit under swings.

On the proposition of Councillor Hallam, seconded by Councillor Heckford agreed that Councillor T Thomas should order two bags of Playgrade Chippings to enable Councillor to spread them under the existing swings themselves, bags to be delivered to R Heckford for safekeeping until laid prior to Willoughby Weekend. The painting of the existing Roundabout is expected to be completed prior to the Willoughby Weekend.

Councillor T Thomas to chase Contractor regarding the design and building of a Shelter in the Playing Field.

9.2 (Agenda 9.3) Clerk had attended a meeting regarding the Village Leader Project the outcome of which is still unclear, Clerk to follow up.

9.3 (Agenda 9.4) Willoughby Weekend – ongoing.

9.4 (Agenda 9.4) An update on the “Information Packs” for monitoring Heavy Lorries using the Village as a short cut is awaiting from Warwickshire County Council.

9.5 (Agenda 9.7) Affordable Housing – response still outstanding – Council are to establish if the original survey is still relevant to current needs and is not the potential cost of repeating the survey.

9.6 (Agenda 9.9) Parish Plan – meeting agreed that when completing the Parish Plan the Village should be designated as a Conservation Village.

9.7 Willoughby has now officially entered the Best Kept Village Competition under the headings as follows:

1. Communication – Willoughby Monthly
2. Environmental Projects – Village Pond
3. Best Kept Environment - Churchyard

10. FINANCIAL

10.1 On the proposition of Councillor Belgrove seconded by Councillor T Thomas the Internally Audited Annual Return for presentation to the Auditors (Clement Keys) was approved and signed by the Chairperson. Thanks to Mr F L Mitchell for undertaking the Internal Audit.

10.2 On the proposition of Councillor Heckford seconded by Councillor Hallam the following payments were approved:

E-ON Street Lighting	£113.56
S Harwell – Mowing – March	£189.75
WALC – Subscription	£107.00
E-ON Street Lighting	£110.05
S Hartwell – Mowing – April	£379.50
WRCC – Best Kept Village Competition	£ 10.00
Signzone – Placards W.W.	£396.25
Gifts G D Collett/N Sutton	£ 60.00

11. URGENT BUSINESS

11.1 Ellards Gate (Moor Lane) request to be made to trim verges

11.2 Bus Shelter – Complaint from Villager regarding lack of protection from elements at new Bus Shelter – Council felt unable to change

11.3 Dog Fouling at Churchyard – complaint of dog fouling in the Churchyard – article to be placed in Willoughby Monthly.

11.4 Quality Council – Council to consider applying for Quality Council status. Clerk to make enquiries.

12. Date of Next Meeting – 7 July 2009 at 7.30 pm in the Village Hall.

Parish Clerk **Chairperson**

Date

PARISH OF WILLOUGHBY

I hereby give notice of a Parish Council Meeting to be held in the Village Hall on Tuesday 7 July 2009 at 7.30 pm.



Clerk
Willoughby Parish Council

AGENDA

1. Apologies
2. Declaration of interests Personal or Prejudicial
3. Questions from the Public
4. To approve and sign minutes of meeting held on 19 May 2009
5. Police Report
6. County Councillor R Hazelton – issues arising since last meeting and update
7. Planning Applications as received
8. Correspondence as received
9. 9.1 Village Pond – update
- 9.2 Playing Field refurbishment - update
- 9.3 Village Leader Project – update
- 9.4 Willoughby weekend
- 9.5 Heavy Lorries - update
- 9.6 Affordable Housing - update
- 9.7 Emergency Plan/Parish Plan/Quality Council - update
10. Financial Report
11. Urgent Business